

# BENEVOLENT GRANT APPLICATION

## NSTU Operational Procedures

### BENEVOLENT FUND

#### A. Purpose

To provide assistance to an Active Member where there is little or no financial coverage or protection through salary/wages, sick leave, long term disability, insurance benefits, credit union/banks, etc.

#### B. Fund

Ten thousand dollars (\$10,000) is budgeted annually for the purposes of Benevolent Grants.

#### C. Benevolent Grant Assistance

The merits of each case and the amount of assistance in each instance to be determined by the Table Officers. The maximum amount of a single grant shall not exceed two thousand dollars (\$2,000).

#### D. Application

Requests should be accompanied by a completed Benevolent Grant Application Form sent to the attention of the Executive Director, Nova Scotia Teachers Union, 3106 Joseph Howe Drive, Halifax, B3L 4L7 or electronically to [executivedirector@nstu.ca](mailto:executivedirector@nstu.ca).

### Benevolent Grant Assistance

The merits of each case and the amount of assistance in each instance to be determined by the Table Officers. The maximum amount of a single grant shall not exceed two thousand dollars (\$2,000).

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Preferred Email: \_\_\_\_\_

Professional Number: \_\_\_\_\_

Employment Status (Permanent / Probationary / Term): \_\_\_\_\_

Last Day of Paid Sick Leave: \_\_\_\_\_ Last Day Present at Work: \_\_\_\_\_

1. Please describe your financial situation in detail. (Please attach additional sheets if not sufficient space here)

2. Have you exhausted all of your financial resources (e.g. bank or credit union, savings, investments, line of credit, etc.)? Please explain.

3. Have you exhausted all of your employment benefits (e.g. sick leave, long-term disability, insurance, etc.)? Please explain.

4. Have you exhausted governmental benefits (e.g. social assistance, employment insurance, etc.) Please explain.

5. How much money are you requesting from the Benevolent Fund?

6. Do you meet the criteria of active member as set out by By-law Article I, Section 2(a) -

**NSTU By-Laws**

**Article 1**

**Active Member**

(a) An Active Member is a teacher:

- (i) as described in Section 12 of the *Teaching Profession Act*; or,
- (ii) employed by the Atlantic Provinces Special Education Authority (APSEA); and,
- (iii) pays an annual Union Membership Fee as fixed from time-to-time by Council.

7. Are your NSTU dues current to the date of the application?

8. Do you consent to allow the NSTU to verify information provided?

**Please attach separate sheet if insufficient space given here.  
The applicant's name and other details are held in strict confidence.**

Please return form to the Executive Director  
3106 Joseph Howe Drive, Halifax, N.S. B3L 4L7  
or email to: [executivedirector@nstu.ca](mailto:executivedirector@nstu.ca)