

NOVA SCOTIA TEACHERS UNION
PROFESSIONAL DEVELOPMENT



FULL TIME STUDY GRANTS

INFORMATION SHEET

Purpose:

Full-Time Study Grants are provided to support Members that are following a full-time program of study for the purpose of professional learning.

Eligibility:

1. In order to assist the greatest number of Members, individual Grants will be limited to two-thousand dollars (\$2,000). **There are up to 5 individual awards available each year. No individual shall receive more than one Full-Time Study Grant in any three (3) consecutive school year period.**
2. Grants are awarded to cover expenses of **full-time** study. An official letter from the institution **confirming full time status must accompany the application.** Funds will be dispersed in two allotments, first term and second term of study.
3. The Professional Development Committee will annually review and set the rubric for bestowing these Grants.
4. Grant applications will be reviewed once per year in the spring. Application deadline is 4:00 p.m. on the **second Wednesday of April each year.**

Application Process:

1. Applications must address all items, in sequence, on the most recent form. **Typed applications are preferred.** The application form may be obtained from the NSTU office, your local VP-PD, School Rep or downloaded from the NSTU website [here](#).
2. Do not use acronyms without clarification.
3. A **comprehensive curriculum vitae** must accompany the application

Selection Process:

1. Grants are awarded by the Provincial Executive upon recommendation by the Provincial Professional Development Committee.
2. The PD Committee shall vet applications according to the following criteria:
 - contributions to the profession
 - contributions to the school and community
 - professional benefit
 - special consideration may be given to a teacher new to the profession

Payment:

Grants will be disbursed on the following schedule:

- 50% of the grant upon receipt of proof of registration from the Educational Institution for the first term of study; and
- 50% of the grant upon receipt of proof of registration from the Educational Institution for the second term of study.

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CONFIDENTIAL

DEADLINE:

APPLICATIONS MUST BE RECEIVED AT THE NSTU CENTRAL OFFICE ON/OR BEFORE 4:00 PM ON THE SECOND WEDNESDAY IN APRIL

PART A: BACKGROUND INFORMATION

NAME: _____

MAILING ADDRESS: _____

_____ POSTAL CODE: _____

SCHOOL: _____ NSTU LOCAL: _____

ASSIGNMENT IN THE SCHOOL/SYSTEM: _____

PHONE: SCHOOL: _____ HOME: _____

EMAIL: _____

TOTAL YEARS TEACHING EXPERIENCE IN N.S.: _____ PROF. NO. _____

TOTAL YEARS TEACHING EXPERIENCE ELSEWHERE: _____

ON A SEPARATE SHEET OF PAPER, PREFERABLY TYPED WITH HEADINGS CLEARLY LABELLED, OUTLINE THE FOLLOWING:

- A1. Your contributions to the profession: *(i.e. How do you support yourself and others through Professional, Staff and Curriculum Development?)*
- A2. Your contributions to the school and community: *(i.e. Volunteer School Activities, Community Work beyond your job assignment)*

PART B: GRANT INFORMATION

1. DATE OF FULL TIME STUDY

FROM _____ TO _____

2. TITLE OF PROGRAM/DEGREE _____

3. NAME OF INSTITUTION _____

4a. BRIEFLY OUTLINE ON A SEPARATE SHEET OF PAPER THE PROGRAM OF STUDY YOU PLAN TO UNDERTAKE. INDICATE HOW YOU ANTICIPATE THIS PROGRAM WILL BE OF BENEFIT TO YOUR PROFESSIONAL DEVELOPMENT IN THE CONTEXT OF YOUR TEACHING ASSIGNMENT/CAREER.

4b. PLEASE ADD ANY ADDITIONAL INFORMATION YOU FEEL WILL BE OF ASSISTANCE TO THE PROFESSIONAL DEVELOPMENT COMMITTEE.

5. HAVE YOU RECEIVED AN NSTU FULL TIME STUDY GRANT IN THE PAST?

Yes (Date): _____ No _____

- **PLEASE FORWARD VIA EMAIL OR MAIL AN OFFICIAL LETTER FROM THE INSTITUTION CONFIRMING YOUR STATUS AS A FULL TIME STUDENT. APPLICATIONS WITHOUT THIS DOCUMENT WILL NOT BE CONSIDERED.**
- **PLEASE FORWARD VIA EMAIL OR MAIL A COMPREHENSIVE CURRICULUM VITAE TO THIS APPLICATION.**

I hereby certify that the information enclosed in this application is correct to the best of my knowledge.

DATE: _____ SIGNATURE: _____

EMAIL OR MAIL TO: appl@nstu.ca

**CHAIRPERSON
PROVINCIAL PROFESSIONAL DEVELOPMENT COMMITTEE
NOVA SCOTIA TEACHERS UNION
3106 JOSEPH HOWE DRIVE
HALIFAX, NOVA SCOTIA
B3L 4L7**