PROFESSIONAL LEARNING
APPRENTISSAGE PROFESSIONNEL

Travel Fellowship Application

belairdirect.

DETAILS

Purpose:

belairdirect sponsors these Travel Fellowships in the amount of **three-thousand dollars ($3,000)** to provide support to Members engaged in educational travel.

Eligibility:

1. In order to assist the greatest number of Members, individual Fellowships will be limited to **five-hundred dollars ($500)**. No individual shall receive more than one Travel Fellowship in any **three (3) consecutive school year period.**
2. Fellowships are awarded to Members engaged in **educational travel** for the purposes of participating in events, seminars, workshops, conferences, or non-accredited courses. For clarity, Fellowships are not meant to cover expenses to attend university courses or certification study.
3. Eligible travel period is generally over the summer break for Members; however, exception can be made for Members assigned to work during that period.
4. The Professional Development Committee will annually review and set the criteria for determining eligibility of these Fellowships.
5. Fellowship applications will be reviewed once per year in the spring.
6. Successful applications will be determined by a draw from all eligible applications received each spring. Application deadline is 4:00 p.m. on **the first Wednesday in May each year.**

Application Process:

1. Applications must address all items, in sequence, on the most recent form. **Typed applications are preferred.** You can apply online or get an application from the NSTU website: Study and Research Grants
2. Please provide **full names** of organizations instead of acronyms.
7. Recipients of Travel Fellowship Grants **are required to submit a typed (one-page) report** to the Professional Development Committee of the NSTU upon completion of their travel.

Revised: April 2025

The grant will be paid upon receipt of the report. The report becomes the property of the NSTU and may be made available to the membership through the NSTU website.

Selection Process:

i. Grants are awarded by the Provincial Executive upon recommendation by the Provincial Professional Development Committee.

ii. Remuneration from other sources and expenses incurred may be considered when determining eligibility.

iii. Successful applicants will be determined by a draw from the eligible applications received.

Deadline:

Applications must be received at the NSTU Office, on/or before 4:00 pm on the first Wednesday in May each year.

APPLICATION

Part A: General Information

NAME:

MAILING ADDRESS:

CITY: POSTAL CODE:

PHONE:

EMAIL:

NSTU LOCAL:

SCHOOL/SITE:

WORK PHONE:

PROFESSIONAL NUMBER:

CONTRACT STATUS:

- Permanent
- Probationary
- Term

TEACHING ASSIGNMENT:

IF YOU HAVE NOT RECEIVED A TRAVEL FELLOWSHIP AWARD IN THE LAST THREE (3) YEARS, YOU ARE ELIGIBLE TO PROCEED WITH THIS APPLICATION.

Part B: Travel Description

TRAVEL DESTINATION:

DATES OF TRAVEL:

EVENT ATTENDING:

ON A SEPARATE SHEET OF PAPER WITH HEADINGS CLEARLY LABELED, PLEASE COMPLETE THE FOLLOWING QUESTIONS:

B1. Provide an overview of your planned travel, including your personal agenda, key activities, and primary areas of focus.

B2. Describe in detail your professional learning goals and explain how this experience will contribute to your professional growth and development.

ESTIMATED COST:

Accommodations: $

Meals: $

Travel: $

Other Expenses: $

Total: $

OTHER SOURCES OF REVENUE:

Amount applied for: $

Amount granted: $

Amount requested from Travel Fellowship: $
(not to exceed $500)

I hereby certify that the above information is correct, to the best of my knowledge.

DATE:

SIGNATURE:

Please submit your completed application using one of the following methods:

EMAIL: appl@nstu.ca

MAIL: Chairperson, Provincial Professional Development Committee
Nova Scotia Teachers Union
3106 Joseph Howe Drive
Halifax, Nova Scotia B3L 4L7