



MEMBER DIARY 2023-24

This diary is made available to NSTU
members with support from the
Teachers *Plus* Credit Union



**CREDIT
UNION**

TEACHERS *PLUS*



**Nova Scotia
Teachers Union**

Code of Ethics

This Code of Ethics is a guide to Members in maintaining at all times the high integrity of their profession including professional conduct in relation to all communication whether verbal, written or via social media.

A. Member and Pupil/Parent/Guardian

- I. The Member regards as confidential, and does not divulge other than through professional channels, any information of a personal or domestic nature, concerning either pupils or home, obtained through the course of professional duties.
- II. The Member should be just, equitable, and fair in all relationships with pupils/parents/guardians.
- III. The Member should assume responsibility for the safety and welfare of pupils, especially under conditions of emergency.
- IV. The Member should avoid giving offence to the moral principles of pupils and/or their parents/guardians.
- V. The Member should be as objective and respectful as possible in dealing with controversial matters.
- VI. The Member should not accept remuneration for tutoring their pupils except under compelling circumstances and with the approval of their supervisor or principal.

B. Member and Member/Colleague

- I. The Member should not make defamatory, disparaging, condescending, embarrassing, or offensive comments concerning another Member or colleague.
- II. The Member shall not make derogatory remarks about the professional competence of another Member or colleague.
- III. The Member shall not accept a position arising out of the unsettled dispute between Members, and their employers.
- IV. The Member shall not sexually, physically, or emotionally harass another Member or colleague.

[Continued on inside back cover]



Nova Scotia Teachers Union Member Diary 2023-2024

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Halifax, NS B3L 4L7
Email: nstu@nstu.ca
Website: www.nstu.ca

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Twitter: <http://twitter.com/nsteachersunion>

The Nova Scotia Teachers Union was founded in 1895/96 with a mission: "As the unified voice for the advocacy and support of all its members, the NSTU promotes and advances the teaching profession and quality public education." This diary features programs and services offered by the NSTU and opportunities for growth and professional cooperation open to you through active involvement in the NSTU.

Personal

Name _____

Address _____

Postal Code _____

Home Phone _____

NSTU Email _____

School _____

Address _____

Postal Code _____

NSTU Local _____

Professional Certificate _____

Professional Number _____

Phone Directory

NSTU Central Office Switchboard.....	902-477-5621 / 1-800-565-6788
Teachers <i>Plus</i> Credit Union.....	902-477-5664 / 1-800-565-3103
NS Pension.....	902-424-5070
Toll-free	1-800-774-5070
Johnson Inc.	1-800-453-9543
.....	Fax: 902-453-8539
Medavie Blue Cross (Claims)	1-800-565-8785
.....	Fax: 902-468-3967
Manulife Employee and Family Assistance Program (EFAP)	1-877-955-NSTU (6788)
.....	(French) 1-514-875-0720

Department of Education & Early Childhood Development.....

.....	Fax: 902-424-0511
Deputy Minister	902-424-5643
Ex. Dir., French Programs and Services	902-424-3927
Ex. Dir., Strategic Policy and Research.....	902-424-4740
Ex. Dir., Finance and Operations	902-424-3646
Ex. Dir., Education, Innovation, Programs and Services.....	902-424-8945
Ex. Dir., Centre for Learning Excellence	902-424-5829
Ex. Dir., Student Equity and Support Services	902-424-7454
Office of Teacher Certification	902-424-6620
Educational Leadership Consortium of Nova Scotia (ELCNS)	902-422-3270
.....	Fax: 902-422-5517

NSTU Negotiated Rate Hotels

Hotel Halifax (primary hotel)	902-425-6700
Toll-free	1-833-357-8155
Barrington Hotel (overflow hotel)	902-429-7411
Toll-free	1-833-357-8154

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September 2023						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1 School begins <i>The Teacher submission deadline</i>	2
3	4 <i>Labour Day (Holiday)</i>	5	6 <i>The Teacher published</i>	7	8	9
10	11	12	13	14 <i>Stand Up Against Bullying Day (pink t-shirt day)</i>	15 NSTU Provincial Executive	16 NSTU Provincial Executive

17	18	19	20	21	22	23
24	25	26	27	28	29	30
					NSTU Local Presidents /RRC Chairs Conference	
						National Day for Truth and Reconciliation

Dates and events are subject to change.

[illegible]

22	23	24	25	26	27	28
	Media Literacy Week	Media Literacy Week	Media Literacy Week	Media Literacy Week	INSTU Professional Association Conference Day Media Literacy Week	
29	30	31				

Dates and events are subject to change.

November 2023						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6	7	8	9 John Huntley Interns at NSTU	10 John Huntley Interns at NSTU	11
					Deadline: Sheonorail – Fall Call for Proposals	<i>Remembrance Day</i>
12	13	14	15	16	17	18
	<i>Remembrance Day (in lieu)</i>				Professional Associations Leaders Conference	Professional Associations Leaders Conference

19	20	21	22	23	24	25
26	27	28	29	30		

*The Teacher submission
deadline*

The Teacher published

Dates and events are subject to change.

December 2023						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1 Deadline: Applications for PDAF NSTU Provincial Executive	2 NSTU Provincial Executive
3	4 Membership numbers for Council Delegate allocation	5	6 Deadline for applications: Education Research Award	7	8 Deadline for submitting Council 2024 Resolutions and Draft General Meeting Minutes Deadline for Resolution Submission	9
10	11	12	13	14	15 Engage, Encourage, Evolve Summit	16 Engage, Encourage, Evolve Summit

17	18	19	20	21	22	23
			Last Day of School before Christmas Break			
24	25	26	27	28	29	30
31						
Deadline for the Early Retirement Incentive Program (If resigning at the end of the school year)						

Dates and events are subject to change.

January 2024					
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	1	2	3	4	5
	<i>New Year's Day (Holiday)</i>	<i>School resumes</i>	Deadline: Applications for Conference Grants		
7	8	9	10	11	12
14	15	16	17	18	19
	In-Province Teacher Exchange application deadline Deadline to enter application for EDUWellness Grant			NSTU Provincial Executive	<i>The Teacher submission deadline</i> NSTU Provincial Executive
					20

21	22	23	24	25	26	27
28	29	30	31	The Teacher published		

Dates and events are subject to change.

February 2024						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 Deadline: Applications for PDAF	2	3
4	5	6	7	8 Deadline for applications: John Huntley Memorial Internship Program	9	10
11	12	13	14	15	16	17

18	19	20	21	22	23	24
	<i>Heritage Day - William Hall (Holiday)</i>				Nominations for NSTU President due Nominations for PE Regional Members due	
25	26	27	28	29		
				NSTU Provincial Executive		

March 2024						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
					<i>The Teacher submission deadline</i>	
3	4	5	6	7	8	9
			Deadline: Applications for Conference Grants and Travel Fellowship		NSTU Provincial Executive	
10	11	12	13	14	15	16
	SPRING BREAK	SPRING BREAK	SPRING BREAK	SPRING BREAK	SPRING BREAK	

17	18	19	20	21	22	23
24	25 Membership numbers for Local rebate	26	27	28 John Huntley Interns at NSTU	29 John Huntley Interns at NSTU	30
31	Good Friday (Holiday)					

Dates and events are subject to change.

April 2024						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 Deadline: Applications for PDAF Deadline for applications; John Huntley Memorial Internship Program <i>Easter Monday (Holiday)</i>	2	3	4	5 <i>The Teacher submission</i> deadline	6
7	8	9	10	11	12 <i>The Teacher</i> published Deadline: Sheonoroll – Spring Call for Proposals Status of Women Conference	13 Local Presidents Conference
14	15 Education Week Ceremony Education Week	16 Pre-Council Voting Opens Education Week	17	18	19	20 Member Services Conference Education Week

21	22	23	24	25	26	27
28	29	30	<div> <div>Pre-Council Voting Closes at Noon</div> <div>Deadline for applications: Deferred Salary Leave Plan</div> </div>			

Dates and events are subject to change.

May 2024						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
1					NSTU Annual Council	NSTU Annual Council
5	6	7	8	9	10	11
NSTU Annual Council				John Huntley Interns at NSTU	<i>The Teacher submission deadline</i> John Huntley Interns at NSTU	
12	13	14	15	16	17	18
			<i>Black Excellence Day</i>		<i>The Teacher published</i>	

19	20	21	22	23	24	25
	<i>Victoria Day (Holiday)</i>					
26	27	28	29	30	31	
					NSTU Provincial Executive	

June 2024						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1 Deadline: Applications for PDAF NSTU Provincial Executive
2	3	4	5	6	7	8
9	10	11	12	13	14 <i>The Teacher submission deadline</i>	15

16	17	18	19	20	21	22
23	24	25	26	27	<i>The Teacher published</i> 28	29
30	<i>Last Day of School</i>					

July 2024						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6
7	Canada Day (Holiday) 8	9	10	11	12	13
14	15	16	17	18	19	20
NSTU BUILDING SHUTDOWN						

21	22	23	24	25	26	27
(15-26 JULY INCLUSIVE)						
28	29	30	31			
		CONTACT conference hosted by NILTA (tentative)	CONTACT conference hosted by NILTA (tentative)			

August 2024						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 Deadline: Applications for PDAF CONTACT conference hosted by NLTA (tentative)	2 CONTACT conference hosted by NLTA (tentative)	3
4	5 <i>Natal Day (Civic Holiday)</i>	6	7	8	9	10
11	12	13	14	15	16	17
			NSTU Leadership Skills Development Institute	NSTU Leadership Skills Development Institute	NSTU Leadership Skills Development Institute	

18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2024						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
8	9 <i>Labour Day (Holiday)</i>	10 School begins	11	12 <i>Stand Up Against Bullying Day (pink t-shirt day)</i>	13 NSTU Provincial Executive	14 NSTU Provincial Executive
15	16	17	18	19	20 Local Presidents/RRC Chairs Conference	21

22	23	24	25	26	27	28
29	30	National Day for Truth and Reconciliation				

October 2024

November 2024

December 2024

January 2025

January/Janvier								February/Février							
S/D	M/L	T/M	W/M	T/J	F/V	S/S		S/D	M/L	T/M	W/M	T/J	F/V	S/S	
	1	2	3	4	5	6						1	2	3	
7	8	9	10	11	12	13		4	5	6	7	8	9	10	
14	15	16	17	18	19	20		11	12	13	14	15	16	17	
21	22	23	24	25	26	27		18	19	20	21	22	23	24	
28	29	30	31					25	26	27	28	29			
March/Mars								April/Avril							
S/D	M/L	T/M	W/M	T/J	F/V	S/S		S/D	M/L	T/M	W/M	T/J	F/V	S/S	
					1	2			1	2	3	4	5	6	
3	4	5	6	7	8	9		7	8	9	10	11	12	13	
10	11	12	13	14	15	16		14	15	16	17	18	19	20	
17	18	19	20	21	22	23		21	22	23	24	25	26	27	
24	25	26	27	28	29	30		28	29	30					
31															
May/Mai								June/Juin							
S/D	M/L	T/M	W/M	T/J	F/V	S/S		S/D	M/L	T/M	W/M	T/J	F/V	S/S	
			1	2	3	4								1	
5	6	7	8	9	10	11		2	3	4	5	6	7	8	
12	13	14	15	16	17	18		9	10	11	12	13	14	15	
19	20	21	22	23	24	25		16	17	18	19	20	21	22	
26	27	28	29	30	31			23	24	25	26	27	28	29	
								30							
July/Juillet								August/Août							
S/D	M/L	T/M	W/M	T/J	F/V	S/S		S/D	M/L	T/M	W/M	T/J	F/V	S/S	
	1	2	3	4	5	6						1	2	3	
7	8	9	10	11	12	13		4	5	6	7	8	9	10	
14	15	16	17	18	19	20		11	12	13	14	15	16	17	
21	22	23	24	25	26	27		18	19	20	21	22	23	24	
28	29	30	31					25	26	27	28	29	30	31	
September/Septembre								October/Octobre							
S/D	M/L	T/M	W/M	T/J	F/V	S/S		S/D	M/L	T/M	W/M	T/J	F/V	S/S	
1	2	3	4	5	6	7				1	2	3	4	5	
8	9	10	11	12	13	14		6	7	8	9	10	11	12	
15	16	17	18	19	20	21		13	14	15	16	17	18	19	
22	23	24	25	26	27	28		20	21	22	23	24	25	26	
29	30							27	28	29	30	31			
November/Novembre								December/Décembre							
S/D	M/L	T/M	W/M	T/J	F/V	S/S		S/D	M/L	T/M	W/M	T/J	F/V	S/S	
					1	2		1	2	3	4	5	6	7	
3	4	5	6	7	8	9		8	9	10	11	12	13	14	
10	11	12	13	14	15	16		15	16	17	18	19	20	21	
17	18	19	20	21	22	23		22	23	24	25	26	27	28	
24	25	26	27	28	29	30		29	30	31					

<div>January/Janvier</div> <div><div>S/D</div><div>M/L</div><div>T/M</div><div>W/M</div><div>T/J</div><div>F/V</div><div>S/S</div></div> <div><div></div><div></div><div>1</div><div>2</div><div>3</div><div>4</div></div> <div><div>5</div><div>6</div><div>7</div><div>8</div><div>9</div><div>10</div><div>11</div></div> <div><div>12</div><div>13</div><div>14</div><div>15</div><div>16</div><div>17</div><div>18</div></div> <div><div>19</div><div>20</div><div>21</div><div>22</div><div>23</div><div>24</div><div>25</div></div> <div><div>26</div><div>27</div><div>28</div><div>29</div><div>30</div><div>31</div><div></div></div>	<div>February/Février</div> <div><div>S/D</div><div>M/L</div><div>T/M</div><div>W/M</div><div>T/J</div><div>F/V</div><div>S/S</div></div> <div><div></div><div></div><div></div><div></div><div></div><div></div><div>1</div></div> <div><div>2</div><div>3</div><div>4</div><div>5</div><div>6</div><div>7</div><div>8</div></div> <div><div>9</div><div>10</div><div>11</div><div>12</div><div>13</div><div>14</div><div>15</div></div> <div><div>16</div><div>17</div><div>18</div><div>19</div><div>20</div><div>21</div><div>22</div></div> <div><div>23</div><div>24</div><div>25</div><div>26</div><div>27</div><div>28</div><div></div></div>
<div>March/Mars</div> <div><div>S/D</div><div>M/L</div><div>T/M</div><div>W/M</div><div>T/J</div><div>F/V</div><div>S/S</div></div> <div><div></div><div></div><div></div><div></div><div></div><div></div><div>1</div></div> <div><div>2</div><div>3</div><div>4</div><div>5</div><div>6</div><div>7</div><div>8</div></div> <div><div>9</div><div>10</div><div>11</div><div>12</div><div>13</div><div>14</div><div>15</div></div> <div><div>16</div><div>17</div><div>18</div><div>19</div><div>20</div><div>21</div><div>22</div></div> <div><div>23</div><div>24</div><div>25</div><div>26</div><div>27</div><div>28</div><div>29</div></div> <div><div>30</div><div>31</div><div></div><div></div><div></div><div></div><div></div></div>	<div>April/Avril</div> <div><div>S/D</div><div>M/L</div><div>T/M</div><div>W/M</div><div>T/J</div><div>F/V</div><div>S/S</div></div> <div><div></div><div></div><div></div><div>1</div><div>2</div><div>3</div><div>4</div><div>5</div></div> <div><div>6</div><div>7</div><div>8</div><div>9</div><div>10</div><div>11</div><div>12</div></div> <div><div>13</div><div>14</div><div>15</div><div>16</div><div>17</div><div>18</div><div>19</div></div> <div><div>20</div><div>21</div><div>22</div><div>23</div><div>24</div><div>25</div><div>26</div></div> <div><div>27</div><div>28</div><div>29</div><div>30</div><div></div><div></div><div></div></div>
<div>May/Mai</div> <div><div>S/D</div><div>M/L</div><div>T/M</div><div>W/M</div><div>T/J</div><div>F/V</div><div>S/S</div></div> <div><div></div><div></div><div></div><div></div><div>1</div><div>2</div><div>3</div></div> <div><div>4</div><div>5</div><div>6</div><div>7</div><div>8</div><div>9</div><div>10</div></div> <div><div>11</div><div>12</div><div>13</div><div>14</div><div>15</div><div>16</div><div>17</div></div> <div><div>18</div><div>19</div><div>20</div><div>21</div><div>22</div><div>23</div><div>24</div></div> <div><div>25</div><div>26</div><div>27</div><div>28</div><div>29</div><div>30</div><div>31</div></div>	<div>June/Juin</div> <div><div>S/D</div><div>M/L</div><div>T/M</div><div>W/M</div><div>T/J</div><div>F/V</div><div>S/S</div></div> <div><div>S/D</div><div>M/L</div><div>T/M</div><div>W/M</div><div>T/J</div><div>F/V</div><div>S/S</div></div> <div><div>1</div><div>2</div><div>3</div><div>4</div><div>5</div><div>6</div><div>7</div></div> <div><div>8</div><div>9</div><div>10</div><div>11</div><div>12</div><div>13</div><div>14</div></div> <div><div>15</div><div>16</div><div>17</div><div>18</div><div>19</div><div>20</div><div>21</div></div> <div><div>22</div><div>23</div><div>24</div><div>25</div><div>26</div><div>27</div><div>28</div></div> <div><div>29</div><div>30</div><div></div><div></div><div></div><div></div><div></div></div>
<div>July/Juillet</div> <div><div>S/D</div><div>M/L</div><div>T/M</div><div>W/M</div><div>T/J</div><div>F/V</div><div>S/S</div></div> <div><div></div><div>1</div><div>2</div><div>3</div><div>4</div><div>5</div><div>6</div></div> <div><div>7</div><div>8</div><div>9</div><div>10</div><div>11</div><div>12</div><div>13</div></div> <div><div>14</div><div>15</div><div>16</div><div>17</div><div>18</div><div>19</div><div>20</div></div> <div><div>21</div><div>22</div><div>23</div><div>24</div><div>25</div><div>26</div><div>27</div></div> <div><div>28</div><div>29</div><div>30</div><div>31</div><div></div><div></div><div></div></div>	<div>August/Août</div> <div><div>S/D</div><div>M/L</div><div>T/M</div><div>W/M</div><div>T/J</div><div>F/V</div><div>S/S</div></div> <div><div>S/D</div><div>M/L</div><div>T/M</div><div>W/M</div><div>T/J</div><div>F/V</div><div>S/S</div></div> <div><div></div><div></div><div></div><div></div><div></div><div>1</div><div>2</div></div> <div><div>3</div><div>4</div><div>5</div><div>6</div><div>7</div><div>8</div><div>9</div></div> <div><div>10</div><div>11</div><div>12</div><div>13</div><div>14</div><div>15</div><div>16</div></div> <div><div>17</div><div>18</div><div>19</div><div>20</div><div>21</div><div>22</div><div>23</div></div> <div><div>24</div><div>25</div><div>26</div><div>27</div><div>28</div><div>29</div><div>30</div></div> <div><div>31</div><div></div><div></div><div></div><div></div><div></div><div></div></div>
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<div>January/Janvier</div> <div><div>S/D</div><div>M/L</div><div>T/M</div><div>W/M</div><div>T/J</div><div>F/V</div><div>S/S</div></div> <div><div></div><div></div><div>1</div><div>2</div><div>3</div><div></div><div></div></div> <div><div>4</div><div>5</div><div>6</div><div>7</div><div>8</div><div>9</div><div>10</div></div> <div><div>11</div><div>12</div><div>13</div><div>14</div><div>15</div><div>16</div><div>17</div></div> <div><div>18</div><div>19</div><div>20</div><div>21</div><div>22</div><div>23</div><div>24</div></div> <div><div>25</div><div>26</div><div>27</div><div>28</div><div>29</div><div>30</div><div>31</div></div>	<div>February/Février</div> <div><div>S/D</div><div>M/L</div><div>T/M</div><div>W/M</div><div>T/J</div><div>F/V</div><div>S/S</div></div> <div><div>1</div><div>2</div><div>3</div><div>4</div><div>5</div><div>6</div><div>7</div></div> <div><div>8</div><div>9</div><div>10</div><div>11</div><div>12</div><div>13</div><div>14</div></div> <div><div>15</div><div>16</div><div>17</div><div>18</div><div>19</div><div>20</div><div>21</div></div> <div><div>22</div><div>23</div><div>24</div><div>25</div><div>26</div><div>27</div><div>28</div></div>
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School Calendar 2023-2024

2023

September 1	School begins
September 4	Labour Day (Holiday)
September 15-16	NSTU Provincial Executive
September 22	NSTU Local Presidents/RRC Chairs Conference
October 1	Deadline for applications: John Huntley Memorial Internship Program
October 1	Deadline: Applications for PDAF
October 2	Truth and Reconciliation Day (Holiday)
October 4	Deadline: Applications for Conference Grants
October 5	Member Engagement Day
October 5	World Teachers' Day
October 9	Thanksgiving Day (Holiday)
October 20-21	NSTU Provincial Executive
October 23-27	Media Literacy Week
October 27	NSTU Professional Association Conference Day
November 2-3	John Huntley Interns at NSTU
November 10	Deadline: Sheonorail – Fall Call for Proposals
November 13	Remembrance Day (Holiday)
November 17-18	Professional Associations Leaders Conference
December 1	Deadline: Applications for PDAF
December 1-2	NSTU Provincial Executive
December 4	Membership numbers for Council Delegate allocation
December 6	Deadline: Applications for Education Research Award
December 8	Deadline for submissions: Resolutions for Council 2024
December 20	Last Day of School before Christmas Break
December 25	Christmas Day (Holiday)
December 26	Boxing Day (Holiday)
December 31	Deadline for applications: Early Retirement Incentive Plan (If retiring at the end of the school year.) For more information please see Teachers' Provincial Agreement.

Dates and events are subject to change.

January 1	New Year's Day (Holiday)
January 2	School resumes
January 3	Deadline: Conference Grants
January 15	Deadline for applications: In-Province Teacher Exchange
January 18-19	NSTU Provincial Executive
February 1	Deadline: Applications for PDAF
February 1	Deadline for applications: John Huntley Memorial Internship Program
February 19	Heritage Day (Holiday)
Feb. 29-March 1	NSTU Provincial Executive
March 6	Deadline: Applications for Conference Grants and Travel Fellowship
March 7	Membership numbers for Local rebate
March 11-15	Spring Break
March 21-22	John Huntley Interns at NSTU
March 29	Good Friday (Holiday)
April 1	Deadline: Applications for PDAF
April 1	Deadline for applications: John Huntley Memorial Internship Program
April 1	Easter Monday (Holiday)
April 4	NSTU Provincial Executive
April 5-6	NSTU Local Presidents Conference
April 10	Deadline: Applications for NSTU Full Time Study Grants
April 16-30	Pre-Council Vote
April 12	Deadline: Sheonorail – Spring Call for Proposals
April 12-13	Status of Women Conference
April 19-20	Member Services Conference
April 14-20	Education Week (Ceremony – April 15)
April 30	Deadline for applications: Deferred Salary Leave Plan
May 3-5	NSTU Annual Council
May 9-10	John Huntley Interns at NSTU
May 20	Victoria Day (Holiday)
May 31-June 1	NSTU Provincial Executive
June 1	Deadline: Applications for PDAF
June 28	Last Day of School
July 1	Canada Day
July 15-26	NSTU Building Shutdown (inclusive)
August 1	Deadline: Applications for PDAF
August 14-16	Leadership Skills Development Conference
September 2	Labour Day (Holiday)
September 3	School begins
September 13-14	NSTU Provincial Executive
September 20	NSTU Local Presidents/RRC Chairs Conference
September 30	Truth and Reconciliation Day (Holiday)

NSTU Past Presidents and Honourary Members

The NSTU was first organized in 1895-96. It was reorganized in 1921 with the late H.H. Blois as president and the late Dr. M.M. Coady as secretary.

NSTU Presidents Prior to 1921

1895, 1896.....	Robert MacLellan (Deceased)
1903	David Soloan (Deceased)
1908, 1910, 1912.....	W.A. Creelman (Deceased)
1916, 1918, 1920	R.W. Ford (Deceased)

NSTU Presidents Since 1921

1921-1922	Hope H. Blois (Deceased)
1922-1923	John T. MacLeod (Deceased)
1923-1924	Hubert Y. Haines (Deceased)
1924-1925	Alex O'Handley (Deceased)
1925-1929	Frederick G. Morehouse (Deceased)
1929-1930	J. Arthur Goode (Deceased)
.....	John J. Oliver (Deceased)
1930-1931	Frederick G. Morehouse (Deceased)
1931-1933	Stewart Robinson (Deceased)
1933-1935	Wallace L. Barteaux (Deceased)
1935-1938	A. Norman MacDonald (Deceased)
1938-1939	Alex Laidlaw (Deceased)
1939-1940	W. Darrell Mills (Deceased)
1940-1941	Alphee T. Boudreau (Deceased)
1941-1942	Horace H. Wetmore (Deceased)
1942-1943	George W. MacKenzie (Deceased)
1943-1944	Chelsey G. Mosher (Deceased)
1944-1947	John F. Marsters (Deceased)
1947-1949	Gerald E. Tingley (Deceased)
1949-1951	Tom Parker (Deceased)
1951-1952	Gerald E. Tingley (Deceased)
1952-1953	R. Oliver Gibson (Deceased)
1953-1956	J. Frank Glasgow (Deceased)
1956-1958	Gene Morison (Deceased)
1958-1959	Charles E. Eaton (Deceased)
1959-1962	George MacIntosh (Deceased)
1962-1965	Florence Wall (Deceased)
1965-1966	James E. Deagle (Deceased)
1966-1969	Rod G. Fredericks (Deceased)
1969-1972	Boyd B. Barteaux (Deceased)
1972-1974	Mary Roach (Deceased)
1974-1976	Dominique Henry
1976-1978	Joseph Maidment

1978-1980.....	Gregory O'Keefe
1980-1984.....	Harold Doucette
1984-1986.....	Brian McCabe (Deceased)
1986-1990.....	Karen Willis Duerden
1990-1992.....	Russell MacDonald
1992-1996.....	John MacDonald
1996-2000.....	Donnie MacIntyre
2000-2004.....	Brian Forbes
2004-2008.....	Mary-Lou Donnelly
2008-2012.....	Alexis Allen
2012-2016.....	Shelley Morse
2016-2018.....	Liette Doucet
2018-2022.....	Paul Wozney
2022-.....	Ryan Lutes

Honourary Members

Margaret Swan
 Ronald Morrison
 W. Ronald MacPherson
 Greg O'Keefe
 Les Walker
 Jim MacKay
 Wayne Noseworthy
 Bill Redden
 Bill Berryman

Life Members

Sister Georgina Hannigan
 Robert Goudey
 Margaret (Peggy) Davidson
 Marion MacKinnon
 Dr. Fred Butler
 Christina MacDonald
 Mary Ellen Carpenter
 Mary Lou Donnelly
 Shelley Morse
 Hope Lemoine

Special Award

Greg O'Keefe
 Russell MacDonald
 Don Burt
 Rachel Creasor

Deceased Honourary Members

H.H. Blois
 Fred Phelan
 Dr. M.M. Coady
 C.L. Filmore
 Dr. J.P. McCarthy
 Dr. Ian Forsythe
 Sister Rose Catherine
 John Oliver
 Justice V.P. Pothier
 Dr. M.V. Marshall
 Sir Ronald Gould
 Gene Morison Hicks
 Dr. H.D. Hicks

Dr. H.P. Moffatt
 Rev. Dr. Malcolm MacLellan
 Margaret Graham
 Dr. Florence Wall
 Rod Fredericks
 Dr. Tom Parker
 Cecil Durling
 Dr. T.L. Sullivan
 Hon. Robert L. Stanfield
 Arthur T. Conrad
 L. Emmet Currie
 Gerald McCarthy
 Dr. Norman Fergusson
 Murray Fahie
 Earle Tubrett

Membership

1. DEFINITIONS

Members of the Nova Scotia Teachers Union (hereinafter referred to as the “NSTU” or the “UNION”) shall consist of Active Members, Reserve Members, Retired Members, Associate Members, and Honourary Members.

2. ACTIVE MEMBER

- (a) An Active Member is a teacher:
 - (i) as described in Section 12 of the Teaching Profession Act; or,
 - (ii) employed by the Atlantic Provinces Special Education Authority (APSEA); and,
 - (iii) pays an annual Union Membership Fee as fixed from time-to-time by Council.
- (b) The rights of Active Membership shall include, but not necessarily be limited to the right to:
 - (i) benefits as provided through NSTU as bargaining agent;
 - (ii) request legal assistance in instances resulting from problems arising in the performance of duties;
 - (iii) professional counselling within education;
 - (iv) vote and hold office at the local and provincial level;
 - (v) attend Council as outlined in Article II of these By-Laws;
 - (vi) membership in Professional Associations, including the right to hold office;
 - (vii) membership in the NSTU Group Insurance Plan, in accordance with the provisions of the plan;
 - (viii) membership on NSTU committees, where elected or appointed;
 - (ix) access NSTU publications and materials, as assigned, on the NSTU website; and,
 - (x) an NSTU web mail account.
- (c) Failure to pay Union Membership Fees will not limit contractual rights as long as a contractual and legal relationship exists with the bargaining unit employer.

3. RESERVE MEMBER

- (a) A Reserve Member is a teacher or other qualified person engaged on a day-to-day basis to take the place of a person regularly employed as a teacher by an Education Entity as defined by the *Education Act*, who has been employed as such for not less than fifteen (15) days in the preceding and/or the current school year, and who:
 - (i) is employed on a day-to-day basis by an education entity as defined by the Education Act to take the place of a regularly employed teacher;
 - (ii) pays an annual Union Membership Fee as fixed from time-to-time by Council; and,
 - (iii) pays per diem Union Membership Fees as fixed from time-to-time by Council.
- (b) The rights of Reserve Membership shall include, but not necessarily be limited to the right to:
 - (i) benefits as provided through NSTU as bargaining agent;

- (ii) request legal assistance in instances resulting from problems arising in the performance of duties;
- (iii) professional counselling within education;
- (iv) vote at the local and provincial level;
- (v) attend Council as outlined in Article II of these By-Laws;
- (vi) membership in Professional Associations, except the right to hold office;
- (vii) membership in the NSTU Group Insurance Plan, in accordance with the provisions of the plan;
- (viii) membership on NSTU committees, where elected or appointed;
- (ix) access NSTU publications and materials, as assigned, on the NSTU website; and,
- (x) an NSTU web mail account.

4. RETIRED MEMBER

- (a) A Retired Member may be a person who has retired under a provision of the *Teachers' Pension Act*.
- (b) A person included in the Faculty and Professional Support Bargaining Units of the Nova Scotia Community College who retires under a provision of the *Teachers' Pension Act* on or before June 30, 2018 may be a Retired Member.
- (c) A manager as defined in the *Teachers' Collective Bargaining Act* who retires under a provision of the *Teachers' Pension Act* after August 1, 2018 may be a Retired Member while the Public School Administrators Association of Nova Scotia (PSAANS) remains affiliated with the NSTU.
- (d) A person included in the Faculty and Professional Support Bargaining Units of the Nova Scotia Community College who has retired under a provision of the Public Service Superannuation Plan on or before June 30, 2018 may be a Retired Member.
- (e) The rights of Retired Membership shall include, but not necessarily be limited to the right to:
 - (i) membership in the Retired Teachers Organization (RTO);
 - (ii) attend Council as outlined in Article II of these By-Laws;
 - (iii) membership in the NSTU Group Insurance Plan, in accordance with the provisions of the plan;
 - (iv) access NSTU publications and materials, as assigned, on the NSTU website; and,
 - (v) an NSTU web mail account.

5. ASSOCIATE MEMBER

- (a) An Associate Member may be:
 - (i) an Active Member on a leave of absence;
 - (ii) a member of the faculty of a provincial university; or,
 - (iii) an education student at a university; and,
 - (iv) who pays an annual Union Membership Fee as fixed from time-to-time by Council.

- (b) The rights of Associate Membership shall include, but not necessarily be limited to the right to:
 - (i) membership in Professional Associations, except the right to hold office;
 - (ii) attend Council as outlined in Article II of these By-Laws;
 - (iii) membership in the NSTU Group Insurance Plan, in accordance with the provisions of the plan; and,
 - (iv) access NSTU publications and materials, as assigned, on the NSTU website.

6. HONOURARY MEMBER

- (a) An Honourary Member is a person upon whom the honour has been conferred by a resolution of Council.
- (b) The rights of Honourary Membership shall include, but not necessarily be limited to the right to:
 - (i) attend Council as outlined in Article II of these By-Laws;
 - (ii) access NSTU publications and materials, as assigned, on the NSTU website; and,
 - (iii) an NSTU web mail account.

7. SUBSTITUTE TEACHER MEMBER

- (a) A teacher or other qualified person who is employed on a day-to-day basis by an education entity as defined by the Education Act to take the place of a regularly employed teacher who is not a Reserve Member will be a Union Member as a Substitute Teacher Member on the day(s) they teach.
- (b) These Members pay a per diem Union Membership Fee as fixed from time-to-time by Council.
- (c) A Substitute Teacher Member, who can prove employment by an education entity to the satisfaction of the NSTU, shall have rights of Membership that include, but not necessarily be limited to the right to:
 - (i) benefits as provided through NSTU as bargaining agent;
 - (ii) request legal assistance in instances resulting from problems arising in the performance of duties;
 - (iii) access NSTU publications and materials, as assigned, on the NSTU website; and,
 - (iv) an NSTU web mail account.

Annual Union Membership Fee

Fees are set by Annual Council. Active members: \$850 annually (August 1 – July 31), per member. Reserve members: \$32 annually (August 1 – July 31) plus an additional \$2.80 per day taught. Associate members: \$10 annually (August 1 – July 31). Fees for term contracts of less than 60 days are pro-rated and the amount is determined on the basis of the number of days employed over a denominator of sixty (60) multiplied by eighty per cent (80%) of the annual membership fee as fixed from time to time by Council.

Union dues should be included on the T4 form issued by the employer. This constitutes the required receipt for income tax purposes. All fees are deductible for income tax purposes.

Please note that occasionally when members have a term contract and are also substitute teaching or when members have term contracts with more than one employer they may find that they have overpaid NSTU dues in a particular school year. Members are advised to check to ensure that you have not paid more than \$850 in a school year (August – July). Requests for refund of overpayment must be directed to the appropriate Employer so that an additional T4 may be issued and submitted no later than the following school year.

Payment Schedule

Union dues cover the school year from August 1 to July 31. Dues paid in one school year are not carried over to the next school year regardless of the length of the term employment for which Union dues are paid.

All NSTU members engaged by way of a permanent, probationary or term contract pay Union dues over the first five months of their employment for the school year in which they are employed.

NSTU members hired on permanent or probationary contracts effective August 1 pay dues in equal instalments deducted from each pay period from August to December, inclusive.

NSTU members hired on permanent or probationary contracts effective January 1 pay dues in equal instalments deducted from each pay period from January to May, inclusive and cover the period from the commencement of service to July 31. Should employment continue into the next school year, Union dues for the next school year are payable beginning August 1 as described above.

All other NSTU members, hired by way of term contracts, pay dues in equal instalments deducted from each pay period in the five months commencing with the date of their employment or over the length of the term contract, whichever is the lesser. As noted above, Union dues cover the school year or portion of the school year covered by the term contract and are not applicable to the following school year.

NSTU Members with a Permanent or Probationary Contract

Your dues are payable in full the first day you teach. However, the NSTU provides for the collection of those dues over a five month period, dating from the beginning of the school year (August 1) or your first teaching day.

NSTU Members with a Term Contract

If you begin your term in September and work more than 60 days, your dues are payable over the five months of August, September, October, November and December.

If you begin your term in January and work more than 60 days, the same rule applies: your dues are payable over the five months of January, February, March, April and May. If you then begin a new term in September of the NEXT school year, and work more than 60 days, your dues are payable again over the five months of August to December. Dues are NOT payable again in January once paid in September. For a term contract greater than 60 days and less than five months, dues are deducted in equal instalments over the contract period.

You can conceivably pay dues twice in one calendar year, but you will only ever pay one full union membership fee in any SCHOOL YEAR. It is conceivable to have a T4 statement giving Union Dues greater than \$850, this does not necessarily indicate that you have overpaid Union Dues.



2023-2024 Provincial Executive

Seated: Ryan Lutes (president), Jo-Leigh MacPhee (first vice-president)

Standing front row: Duncan Cameron (Halifax County), Melissa Deveau (Annapolis-Hants West-Kings), Sharon Midwinter (Cumberland), Georgette Samson (CSANE), Natalie MacIsaac (second vice-president, Annapolis-Hants West-Kings), Sarah Tutty (Lunenburg County-Queens), Vera Ryan (Digby-Shelburne-Yarmouth), and Line Murphy (CSANE) and Taunya Pynn Crowe (Colchester-East Hants). **Back row:** Kim Dunning (Northside-Victoria), Crystal Sampson (Cape Breton District), Phil Samson (Inverness-Richmond), Myla Borden (Pictou), Peter Day (secretary-treasurer, Cape Breton District), Andrew McCara (APSEA), Ben Sichel (Halifax City), Janet O'Brien (Antigonish-Guysborough), John MacKinnon (Digby-Shelburne-Yarmouth), and Grant Frost (Halifax City).

Missing: Nancie de la Chevotière (Halifax City), TBA (Dartmouth).

Provincial Executive 2023-2024

The Provincial Executive directs and supervises the Union's business and affairs between Council sessions.

The composition of the Provincial Executive shall be: the President, the First Vice-President, the Immediate Past-President, and twenty-one (21) Regional Members. The Second Vice-President and Secretary-Treasurer are elected by the Executive from amongst the Regional Members.

	OfficeHeld / Region	Email/Phone
Ryan Lutes	NSTU President	president@nstu.ca
Jo-Leigh MacPhee	First Vice-President	jdmacphee@nstu.ca
Natalie MacIsaac	Second Vice-President (Annapolis-Hants West-Kings)	ndmacisaac@nstu.ca
Peter Day	Secretary-Treasurer (Cape Breton District)	pwdlay@nstu.ca
Myla Borden	Pictou	mlborden@nstu.ca
Duncan Cameron	Halifax County	duncancameron@nstu.ca
Nancie de la Chevotière	Halifax City	ndelac@nstu.ca
Melissa Deveau	Annapolis-Hants West-Kings	melissadeveau@nstu.ca Cell: 506-260-0770 School: 902-538-4670
Kim Dunning	Northside-Victoria	krdunning@nstu.ca
Grant Frost	Halifax County	ggfrost@nstu.ca
John MacKinnon	Digby-Shelburne-Yarmouth	jrmackinnon@nstu.ca Cell: 902-740-3026
Andrew McCara	APSEA	ammccara@nstu.ca
Sharon Midwinter	Cumberland	swmidwinter@nstu.ca
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Janet O'Brien	Antigonish-Guysborough	jdobrien@nstu.ca
Taunya Pynn Crowe	Colchester-East Hants	tmpynn.crowe@nstu.ca
Vera Ryan	Digby-Shelburne-Yarmouth	vmryan@nstu.ca Cell: 902-307-4020

	OfficeHeld / Region	Email/Phone
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Georgette Samson	CSANE	clara@nstu.ca
Phil Samson	Inverness-Richmond	pjsamson@nstu.ca
Ben Sichel	Halifax City	blsichel@nstu.ca
Sarah Tutty	Lunenburg County-Queens	sacarmichael@nstu.ca
TBD	Dartmouth	

Executive Staff

The executive staff directs and coordinates the activities and programs of the NSTU under the supervision of the Provincial Executive.



STEVE BROOKS

Executive Director

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JANINE KERR

Assistant Executive Director

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(On Deferred Leave)



SIMON WILKIN

Assistant Executive Director (Acting)

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MEG FERGUSON

*Executive Staff Officer,
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(Term contract until July 31, 2024)



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JACK MACLEOD

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(On sabbatical)



(Term contract until July 31, 2024)

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Professional Services Staff



ANGELA MURRAY

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MELANIE WAYE

Financial Officer

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MARK LAVENTURE

*Communications and Public Affairs
Officer*

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2023-2024 Support Staff



(Standing L-R): Wassim Obeid, Janice MacKenzie, Lise Meunier, Michelle Myers, Nancy Day, and Karen Staples.

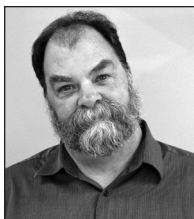
(Seated L-R): Paul Hamer, Marie MacInnis, Hilton Smith, Nicole Wells, and Shelly Landry.

Missing from photo: Lisa Ferguson, Robert Laushway, Brad McIsaac and Steve Sheppard.

Member Assistance Program (MAP)



SANDRA MURRAY
Counsellor, Counselling Services
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BRIAN ROBERTS
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LETICIA RICHER
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MAYA FALLOWS
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HILARY BROUSSEAU
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ANNA ORDINELLI
Registered Nurse
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Legal Counsel



LEAH KUTCHER
In-House Legal Counsel
lkutcher@staff.nstu.ca



NANCY MORTON
Human Resources Officer
nmorton@staff.nstu.ca

Human Resources

Local Presidents 2023-2024

	Name	Email
Annapolis	Heather Hiscock	annapolislocal@nstu.ca
Antigonish	Dean Marchand	dmmarchand@nstu.ca
APSEA	Lisa Brett	apsealocalpres@nstu.ca
CSANE	Isabelle Cotnoir	csane@nstu.ca
Cape Breton District	Dawn Spracklin	cbpres@nstu.ca
Colchester-East Hants	Nadine Arnold	cehpresident@nstu.ca
Cumberland	TBD	TBD
Dartmouth	Chris Doiron	dartmouthlocal@nstu.ca
Digby	TBD	TBD
Guysborough County	Lacey Phinney	guysborough@nstu.ca
Halifax City	Liette Doucet	halifaxcity@nstu.ca
Halifax County	Shawn Hanifen	halifaxcountylocal@nstu.ca
Hants West	Shane Goucher	scgoucher@nstu.ca
Inverness	Vince Jessome	invernesslocal@nstu.ca
Kings	Joanne Richardson-Landry	kingslocal@nstu.ca
Lunenburg County	Denise Burgess	lunenburg@nstu.ca
Northside-Victoria	Dave Currie	mdcurrie@nstu.ca
Pictou	Doug Read	jdread@nstu.ca
Queens	Laura Fryday	queens@nstu.ca
Richmond	Danielle O'Brien	dyobrien@nstu.ca
Shelburne County	Sarah Acker	saacker@nstu.ca
Yarmouth	Chad Warren	cswarren@nstu.ca

2023-2024 Regional Representative Council (RRC) Chairs

Regional Representative Councils are established by By-Law.

	Name	Email
Annapolis Valley	Adam Boyd	jaboyd@nstu.ca
Cape Breton-Victoria	Dawn Spracklin	cbpres@nstu.ca
Chignecto	Doug Read	jdread@nstu.ca
Halifax	Chris Doiron	dartmouthlocal@nstu.ca
South Shore	Mai-Ling Storm	mlstorm@nstu.ca
Strait	Paula Landry	pllandry@nstu.ca
Tri-County	Sarah Acker	saacker@nstu.ca

Committees

NSTU Committees play a very important part in NSTU activities. The authority to establish committees is granted to the Provincial Executive by NSTU By-Law. Standing Committees of the NSTU are advisory, they answer to and make recommendations to the Provincial Executive.

STANDING COMMITTEES OF THE PROVINCIAL EXECUTIVE

Administrative Committees:

Finance and Property Committee: is concerned with the overall financial matters of the Union; presents regular financial statements to the Provincial Executive; makes recommendations to the Provincial Executive; costs resolutions to Council and prepares an annual budget for presentation to Council; makes recommendations regarding costed resolutions to Council; is responsible for the general oversight of properties held or leased by the Union; and considers requests respecting major purchases.

Governance and Policy Committee: to develop and review policy with a view to relevance and accuracy, and to review and update governance documents with a view to sound governance practices.

Nominating Committee: recommends to the Provincial Executive the make-up of provincial committees.

Personnel Committee: works with the Provincial Executive regarding NSTU staff.

Program Committees:

Comité de programmation acadienne: studies the curriculum and all proposed changes in it as it relates to Acadian schools under the direction of Conseil scolaire acadien provincial and reports its findings to the Provincial Executive.

Curriculum Committee: studies the curriculum of schools and proposed changes and reports the findings and recommendations to the Provincial Executive.

Equity Committee: is concerned with matters pertaining to the current practices, attitudes, and research regarding diversity, equity, and social justice.

Health and Safety Committee: studies matters related to occupational health and safety as it pertains to teachers and educational sites and reports its findings to the Provincial Executive.

Member Services Committee: identifies bargainable items; prepares background information related to merits of negotiable items; identifies trends and developments in teacher bargaining across Canada; reviews economic forecasts; considers Council resolutions; and reviews results of most recent contract bargaining.

Pension Committee: studies pension resolutions and keeps the Provincial Executive informed of trends and changes affecting teachers' pensions; and facilitates sessions on the pension plan in geographic regions.

Political Action Committee: recommends to the Provincial Executive opportunities for involvement in political action for NSTU members (and others) regarding government positions pertaining to public education.

Professional Development Committee: reviews and develops policy, and programs intended to improve the effectiveness of teachers as professionals and advances education through research in Nova Scotia classrooms. Make recommendations to Provincial Executive on recipients of Educational Research Awards, Travel Fellowship, Conference Grants and Full Time Study Grants.

Public Relations Committee: reviews NSTU public relations and communications programs and makes recommendations to the Provincial Executive regarding same.

Status of Women Committee: makes recommendations to the Provincial Executive regarding the ways to promote and enhance the status of women in the teaching profession and in society.

Substitute Teacher Committee: advises the Provincial Executive on issues affecting and of concern to substitute teachers.

Coordinating Committee:

Professional Associations Coordination Committee: reviews resolutions put forward by professional associations, advises the Provincial Executive on matters pertaining to professional associations, assists associations in carrying out their mandates, monitors the activities of associations and provides a communication channel between the Provincial Executive and Professional Associations.

COMMITTEES OF COUNCIL

Steering Committee: advises Council regarding the timing of business conducted during the meeting.

The Annual Council Elections Committee: conducts the nominations process and the elections run during Annual Council.

Resolutions Committee: administers the resolutions process for Annual Council.

STATUTORY, QUASI-STATUTORY, AND CONTRACTUAL COMMITTEES OF THE NSTU

From the Teaching Profession Act

Discipline Committee: may adjudicate conduct of Union members which is inimical to the interests of the Union.

Professional Committee: investigates charges of conduct unbecoming a member of the teaching profession.

From the *Teachers' Pension Act*

Pension Appeals Committee: this committee reviews individual appeals of pension concerns.

From the Teachers' Provincial Agreement

Distributed Learning Committee: addresses distance education issues and is comprised of representatives from the NSTU, the Department of Education and Early Childhood Development and Regional Centres of Education (RCE)/CSAP.

Program Development Assistance Fund Committee: reviews applications for financial assistance to support innovative curriculum projects and awards grants to successful applicants.

BOARDS, FOUNDATIONS, AND TRUSTS OF THE NSTU

NSTU Group Insurance Trustees: oversee the operation of the NSTU Group Insurance Plan, which offers Life, Optional Life, Accidental Death and Dismemberment, Total Care Medical, Total Care Dental, Long Term Disability (LTD), NSED Travel Insurance, and NSED Trip Interruption / Cancellation Insurance, Critical Illness Insurance, Employee and Family Assistance Program (EFAP), Carepath – Chronic Disease Program, Carepath – Elder Care Program, Carepath – Mental Health Program, Early Intervention Program (EIP), Counselling Services, and Automobile and Home Insurance.

Nova Scotia Teachers' Pension Plan Trustee Inc. – Board of Directors: this Board oversees the investment and administration of the Teachers' Pension Plan.

Sheonorail Foundation – Board of Directors (Trustees): is an arms-length charitable agency created to fund school-based projects and research directed at reducing violence in schools. The Board of Directors develops policy, mandates initiatives, and approves project funding.

Teachers' Pension Board: this Board oversees the Teachers' Pension Plan.

BARGAINING COMMITTEES

Provincial Economic Welfare Committee: responsible for preparing the asking package for the Teachers' Provincial Agreement.

Provincial Negotiating Team: negotiates with the Department of Education and Early Childhood Development.

Professional Associations

NSTU By-Laws allow the formation of Professional Associations:

- (a) Active Members may, following the procedure laid out in Operational Procedures and with the consent of the Provincial Executive, form a Professional Association.
- (b) The mandate of Professional Associations shall be to encourage and assist Members in professional development activities in their respective fields.
- (c) The objectives of Professional Associations are to:
 - (i) improve professional practice by increasing Members' knowledge and understanding;
 - (ii) disseminate ideas, trends, and new developments;
 - (iii) advocate interests of Professional Associations, consistent with NSTU Policy and practice; and,
 - (iv) advise the Provincial Executive and NSTU Committees on matters special to the Professional Associations.

		Fee
AEA	Association des enseignants acadiens	\$15.00
AST	Association of Science Teachers	\$10.00
ATA	Art Teachers Association	\$20.00
ATEC	Association of Teachers of Exceptional Children	\$10.00
ATENS	Association of Teachers of English of Nova Scotia	\$15.00
ATYA	Association of Teachers of Young Adolescents	\$20.00
BETA	Business Education Teachers Association	\$20.00
EDANS	Educational Drama Association of Nova Scotia	\$25.00
FSTA	Family Studies Teachers Association	\$15.00
MTA	Mathematics Teachers Association	\$12.00
NSATEE	Nova Scotia Association of Teachers for Equity in Education	\$15.00
NSLTA	Nova Scotia Language Teachers Association	\$20.00
NSMEA	Nova Scotia Music Educators' Association	\$15.00
NSSCA	Nova Scotia School Counsellors Association	\$20.00
NSTALL	Nova Scotia Teachers Association for Literacy and Learning	\$10.00
NSTEA	Nova Scotia Technology Education Association	\$20.00
PETA	Primary Elementary Teachers Association	\$10.00
PISA	Psychologists in Schools Association	\$20.00
SPAA	Speech-Language Pathologists and Audiologists Association	\$15.00
SSTA	Social Studies Teachers Association	\$15.00
TAPHE	Teachers Association for Physical and Health Education	\$15.00

Retired Teachers Organization

In June 2005, the Retired Teachers Association became the Retired Teachers Organization of the Nova Scotia Teachers Union. Its objectives, membership, and operating constitution, with appropriate procedures, were incorporated into a new constitution approved by the Provincial Executive of the NSTU. The Retired Teachers Organization has its own executive, executive committee, standing committees, and branch locals throughout the province. Its mandate is to work within the NSTU to support retired teachers. Its mission advances, promotes and protects the welfare of its members.

NSTU Services

Group Insurance

The NSTU has negotiated for each active member, payment by the Employer for purchase of a Union Life and Accidental Death & Dismemberment Policy as follows:

Group	Coverage	Annual Cost
Public School Member	\$50,000 Life/ \$50,000 AD&D	\$100.80
APSEA Member	\$50,000 Life/ \$50,000 AD&D	\$100.80

The NSTU has negotiated for active members, payment by the Employer for 100% of the Union Total Care Medical Plan, Single and Family Policy, as follows for those who apply for coverage:

Group	Coverage	Annual Cost
Public School Member	Single/Family	\$1,514.40/\$3,919.80
APSEA Member	Single/Family	\$1,514.40/\$3,919.80

The NSTU has negotiated for active members, payment by the Employer for 65% of the Union Total Care Dental Plan, Single and Family Policy, as follows for those who apply for coverage:

Group	Coverage	Annual Cost
Public School Member	Single/Family	\$329.88/\$697.44
APSEA Member	Single/Family	\$329.88/\$697.44

The above is not applicable to Reserve Members.

Other Group Insurance Possibilities

Members may purchase, at group rates, additional life insurance up to a total of \$300,000. The initial amount of \$100,000/member or \$50,000/spouse for a new member is not subject to medical evidence of insurability. However, a 24-month pre-existing condition clause applies. Other group plans at member's option and payment include accidental death and dismemberment, critical illness, NSED Travel Insurance, trip cancellation, and automobile and home insurance. These can be paid through monthly payroll deductions.

Member Assistance Program (MAP)

Counselling Services

Counselling Services works to strengthen and support the quality of personal and professional life for NSTU members, their partners and dependents throughout all school districts.

Counselling Services provides short-term assistance. Those requiring longer-term intervention are, after an initial assessment, assisted by referral to appropriate community-based professionals and/or applicable Wellness Program Supports.

Crisis intervention for staff members to address trauma and grief situations is available on request.

All counselling requires the consent and participation of the client regardless of the referring circumstances.

All information given to Counselling Services will be confidential.

Any release of information requires the signed consent of all parties involved who have the legal capacity to consent. Exceptions to this apply if subpoenaed by the court or required under legislation.

Therapists with Counselling Services are highly qualified, registered with their professional organizations and recognized for their excellence as clinical therapists and workshops leaders.

Counselling sessions are made by appointment only. Appointments are available at a mutually acceptable time and place throughout all regions of the province. To arrange an appointment, please call Member Assistance Program (MAP) between 8:00 am and 4:00 p.m. at the NSTU Central Office, 1-902-477-5621, or 1-800-565-6788 (toll free) or email nurse@nstu.ca. NSTU provides these services to members at no additional charge.

Early Intervention Program (EIP)

The Early Intervention Program (EIP) is a program for all NSTU members who are working or on sick leave and are experiencing illness or injury. The intent of the program is to facilitate early return to health and work or early application to disability benefits.

Participation in the program is voluntary and confidentiality is assured. NSTU members are encouraged to contact the Member Assistance Program (MAP) directly if they feel assistance is required or if they are at risk of disability.

Intervention may include assistance with coordinating health services, ergonomic assessments or facilitation of a return to work plan. In the event a member is unable to return to work, he or she will be guided through the process of early application to disability benefits. Intervention services are provided by registered occupational therapists.

For information, please contact MAP at 902-477-5621; toll free 1-800-565-6788; fax 902-477-3517, email nurse@nstu.ca; website: www.nstu.ca, under "NSTU Members" tab, choose "Member Assistance Program".

Carepath – Chronic Disease Program

This program is sponsored by the NSTU Group Insurance Trust Fund for all active and retired members permanently residing in Canada.

Living with a chronic disease often involves managing the symptoms through interventions like education, lifestyle modifications, and physical activity interventions that help reduce symptoms and give you the confidence you need to manage your condition and improve your quality of life.

This program (formerly HealthCareAssist and includes the Cancer Care) is led by Nurse Case Managers who act as partners and advocates for you and your family. Their Nurse Case Managers will help you understand your condition, test results and treatments, and will follow the most up-to-date guidelines for all chronic conditions to ensure the best possible outcomes.

The toll-free number is 1-844-453-NSTU (6788). More information can be found at www.carepath.ca.

Carepath – Elder Care Program

This program is sponsored by the NSTU Group Insurance Trust Fund for all active and retired members.

Carepath's Elder Care program (previously referred to as the Seniors Care Assistance Program) provides seniors and their families with a Nurse Case Manager to address members' evolving elder care needs. A Nurse Case Manager will work with you and your family one on one to help you understand and navigate the health care system so you can make informed decisions and appropriate arrangements for care.

The toll free number is 1-844-453-NSTU (6788).

Carepath – Mental Health Program

Formerly Your Wellness Partner, the Mental Health Program is sponsored by the NSTU Group Insurance Trust Fund for all active and retired members.

This program offers multiple levels of support to provide the right guidance at the right time for anyone experiencing mild to severe mental health concerns, using distance technologies such as telephone and virtual resources (e.g., web portal, mobile app, email, and secured video call).

They provide two levels of intervention: navigation and psychotherapy. Navigation is provided by qualified mental health clinicians, generally mental health nurses and clinical social workers, for those with mild to moderate distress. They provide assessment psychoeducation, supportive counseling, and coaching with the goal of enhancing self-care strategies and management of concerns. They ensure smooth integration with your existing circle of health/ medical care and assistance in navigating the mental health care system.

When navigation is not sufficient and psychotherapy is required for more complex needs, they have advanced practitioners, including Masters/PhD prepared social workers, mental health nurses, or psychologists, each of whom has more than 10 years' experience in psychotherapy. When the situation warrants, access to in-depth psychiatric assessment, consultation, and assistance with care planning is available.

The toll-free number is 1-844-453-NSTU (6788), or 1-888-393-8267.

Group Insurance Trustee Website

Your NSTU Group Insurance Trustees want to remind you of the website that is dedicated to keeping you informed of all your group insurance benefits. Visit www.nstuinsurance.ca.

Once you are on the NSTU Group Insurance Website, you can click the “Communications” tab where you will be asked to provide information to be added to an emailing list in order to receive important and timely information, tips and FAQs on the benefits and programs available to you. Please note, the information provided will be strictly used to communicate insurance / benefit information.

Grievance, Arbitration and Legal Protection

A. GRIEVANCES

In the case of a grievance under the Provincial or Regional Agreement, requests for legal assistance are handled as follows:

- I. The member or in the case of a Regional Agreement the Regional Grievance Committee, consults with the assigned Executive Staff Officer, after which the Executive Staff Officer determines whether the NSTU will carry the grievance forward to arbitration.
- II. If the member or Regional Grievance Committee does not agree with the Executive Staff Officer's decision, an appeal of the decision may be made in writing to the Executive Director by using Form A within fourteen (14) calendar days of receiving the Executive Staff Officer's decision. The decision of the Executive Director on whether the NSTU will carry the grievance is final.
- III. When the NSTU determines that the grievance will be referred to arbitration, the NSTU, after consultation with the member and/or the Regional Grievance Committee, makes all decisions relating to the carriage of the grievance, including, but not limited to, instructing counsel and making strategic decisions including withdrawing or settling the grievance prior to or during arbitration.
- IV. Notwithstanding 20 A II, if the grievance arises from the suspension, termination, or discharge from employment and the member does not agree with the Executive Director's decision regarding the NSTU's carriage of the grievance, the member may appeal within fourteen (14) calendar days of receipt of the Executive Director's decision in writing to the Provincial Executive by using Form D. The decision of the Provincial Executive on whether to assume carriage of the grievance is final. All other provisions of 20 A. apply to the provision of legal services in this instance.

B. ARBITRATION PROCEDURE FEES

I. Interest Arbitration

The maximum cost to each Local in a bargaining unit of an Interest Arbitration, full or partial, or any part thereof, shall not exceed five dollars per capita (\$5.00/capita) for the Locals concerned.

II. Rights Arbitration

The maximum cost to each Local in a bargaining unit of a Rights Arbitration, full or partial, or any part thereof, shall not exceed five dollars per capita (\$5.00/capita) for the Locals concerned.

In the above cases, costs:

- a. shall be those associated with preparing and presenting a case;
- b. shall not include staff expenses or such others as the Union ordinarily incurs; and,
- c. may be appealed by a Local to the Provincial Executive for a reassessment.

C. GRIEVANCE PROCEDURE – DOCUMENTATION AND FEES

Pursuant to Article 42 of the Teachers' Provincial Agreements, once a formal grievance has been initiated, the NSTU will provide written confirmation to the Grievor(s) as each stage of the grievance procedure has been concluded and inform the Grievor(s) of the direction the NSTU plans to proceed.

- I. The maximum cost to each Local in a bargaining unit of a grievance procedure, full or partial, or any part thereof, shall not exceed five dollars per capita (\$5.00/capita) for the Locals concerned.
- II. Requests for legal opinions that affect all members of the bargaining unit:
 - a. must come from the bargaining unit; and,
 - b. will be charged back to each Local in the bargaining unit at a rate not to exceed one dollar per capita (\$1.00/capita).
- III. Any requests for legal opinions from a Local may be charged back to that Local at a rate not to exceed one dollar per capita (\$1.00/capita).

Reference: Provincial Executive, November, 1980; September, 1999; January, 2004

D. CRIMINAL MATTERS

In the case of a criminal charge arising from the member's employment, requests for legal assistance are handled as follows:

- I. The member consults with an Executive Staff Officer, after which the Executive Staff Officer determines if legal services will be provided by the NSTU.
- II. If the member does not agree with the Executive Staff Officer's decision, the member may appeal the Executive Staff Officer's decision in writing to the Executive Director within ten (10) calendar days of receiving the Executive Staff Officer's decision by using Form E. The decision of the Executive Director on whether to provide legal services is final.
- III. If the NSTU determines to provide legal services, the NSTU has the right to be kept informed of developments and strategy and to be consulted by legal counsel. The provision of legal services may be withdrawn by the NSTU if the member fails to aid and co-operate with NSTU and its appointed legal counsel and/or fails to reasonably follow the advice and direction or follow the reasonable advice of the NSTU and its appointed legal counsel. As well, the NSTU may place monetary and other reasonable restrictions on the provision of legal services.

E. AUTHORIZATION OF LEGAL SERVICES

The NSTU will not be responsible for any bills for legal services that have not been authorized by an Executive Staff Officer, Executive Director or Provincial Executive in advance.

F. REPRESENTATION BY NSTU STAFF FOR A MEMBER ACTING AS A PARENT/GUARDIAN

A member, acting as a parent/guardian, who brings a complaint against another member, shall only be represented where the case is related to their employment.

NSTU First Response Protocol Criminal Investigation

PROTOCOL IF CONTACTED BY POLICE

1. You are to inform the police authority that you wish to exercise your right to speak to legal counsel and legal counsel will contact the police authority once the NSTU has informed legal counsel of the investigation.

2. You are to obtain the name of the investigating officer and contact number for the officer.
3. **You should not discuss the complaint with anyone (including school administrators, your employer or staff) or give a written or verbal statement without the benefit of legal counsel.**
4. You are **not** required by law to:
 - go with the police upon request, unless you have been arrested;
 - give a written or verbal statement, even if arrested;
 - give a written or verbal statement at any time, unless advised by legal counsel;
 - talk to police at any time under any circumstances, unless advised by legal counsel (other than to give your name and address);
 - report to the police station to answer any questions;
 - allow police to enter your residence without a search warrant; if police have a search warrant you should obtain a copy and contact an Executive Staff Officer ASAP;
 - submit to a polygraph.

When a teacher is approached by the police (at home or at work), is in police custody, or has been contacted by police authorities for a future meeting, NSTU Central Office should be contacted immediately. 1-800-565-6788 (NSTU) 477-5621. Ask to speak to a staff officer in Member Services. In the event that it is after hours, please contact your Provincial Executive Member for an emergency phone number.

Negotiations

The NSTU is the sole bargaining agent for all teachers employed in the public schools of Nova Scotia. The NSTU negotiates regional agreements with CSAP and RCEs and the Teachers' Provincial Agreement with the Minister of Education and Early Childhood Development. The NSTU is also the bargaining agent for teachers with the Atlantic Provinces Special Education Authority (APSEA).

Benevolent Fund

A. PURPOSE

To provide assistance to Active Members (as defined in NSTU By-Law Article I – Membership, 2 – Active Member, Subsections (a) and (c)) where there is little or no financial coverage or protection through salary/wages, sick leave, long term disability, insurance benefits, credit union/banks, etc.

B. FUND

Ten thousand dollars (\$10,000) is budgeted in 2023-2024 for the purposes of Benevolent Grants.

C. BENEVOLENT GRANT ASSISTANCE

The merits of each case and the amount of assistance in each instance to be determined by the Table Officers. The maximum amount of a single grant shall not exceed two thousand dollars (\$2,000).

D. APPLICATION

Requests should be accompanied by a completed Benevolent Grant Application Form sent to the attention of the Executive Director, Nova Scotia Teachers Union, 3106 Joseph Howe Drive, Halifax, B3L 4L7 or electronically to executivedirector@nstu.ca.

Program Development Assistance Fund (PDAF)

The Program Development Assistance Fund (PDAF) receives an annual sum of \$200,000. The fund is administered jointly by the Department of Education and Early Childhood Development and the NSTU. PDAF is intended to support the development of innovations in programs in the public school system. Only NSTU public school members are eligible for individual grants up to \$5,000. The PDAF Committee meets in October, December, February, April, June and August. Applications must be received by 4:00 p.m. on the first day of the month in which the Committee meets.

Forms are available through PDAF, Nova Scotia Teachers Union, 3106 Joseph Howe Dr., Halifax, NS B3L 4L7; email: pdaf@nstu.ca; or online at www.nstu.ca.

Awards, Fellowships and Grants

An amount is budgeted annually for **Conference Grants**, **Educational Research Awards**, and **Full-Time Study Grants**. The disbursement of these funds will be on the recommendation of the Professional Development Committee, ratified by the Provincial Executive. Application forms for all Grants, Awards, and Fellowships are available on the NSTU website or by contacting the Professional Learning Department of the NSTU Central Office. Eligibility for Grants, Awards, and Fellowships is limited to NSTU Active Members. For greater detail, please see Operational Procedure – Awards, Fellowships, and Grants.

Conference Grants

Conference Grants (excluding October Conference) are provided to support members wishing to attend conferences for the purpose of professional learning. In order to assist the greatest number of Members, individual Grants will be limited to up to six-hundred dollars (\$600). Applications must be received and reviewed prior to the conference occurring. Grant applications will be reviewed three (3) times per year (fall, winter, and spring). Application deadlines are 4:00 p.m. on the first Wednesday of October, January, and March.

Educational Research Awards

Educational Research Awards are provided to support, encourage, and recognize Members who engage in professional inquiry and research focused on educational inquiry. The Awards will be given out once per year at a ceremony at the Local level. In order to encourage the greatest number of Members, individual Awards will be limited to five-hundred dollars (\$500). Any educational research that focuses on topics in education at the individual, classroom, educational site, regional, or provincial level will be eligible. Award applications will be reviewed once per year in the winter. Application deadline is 4:00 p.m. on the first Wednesday of December each year.

Full-Time Study Grants

Full-Time Study Grants are provided to support Members that are following a full-time program of study for the purpose of professional learning. In order to assist the greatest number of Members, individual Grants will be limited to two-thousand dollars (\$2,000). Grant applications will be reviewed once per year in the spring. Application deadline is 4:00 p.m. on the first Wednesday of March each year.

Travel Fellowships

Johnson Incorporated sponsors these Travel Fellowships in the amount of three-thousand dollars (\$3,000) in order to provide support to Members engaged in educational travel. In order to assist the greatest number of Members, individual Fellowships will be limited to five-hundred dollars (\$500). Fellowships are awarded to Members engaged in educational travel for the purposes of participating in events, seminars, workshops, conferences, or non-accredited courses. Fellowship applications will be reviewed once per year in the spring. Successful applications will be determined by a draw from all eligible applications received each spring. Application deadline is 4:00 p.m. on the first Wednesday of March each year.

NSTU Group Insurance Trustees Mental Health and Wellness Grant

The NSTU Group Insurance Trustees with support from Johnson Incorporated will fund projects that support mental health and well-being of children and youth in the schools across Nova Scotia, programs in classrooms, schools or communities for children and youth. The Mental Health and Wellness Grant was established to support innovative initiatives that promote the well-being of our youth and children in coping with the pressures of growing up. Applications can be found on the NSTU Group Insurance Trust website at www.nstuinsurance.ca.

NSTU Group Insurance Trustees EDUWellness Grant

The NSTU Group Insurance Trustees will fund projects that support the mental health and well-being of plan members across Nova Scotia. The EDUWellness Grants – For Members By Members have been established to support innovative initiatives that promote the well-being of our plan members in an effort to recognize the tremendous work and efforts put in by teachers every day. For more information and how to apply, please go to the NSTU Group Insurance Trust website at www.nstuinsurance.ca.

John Huntley Memorial Internship Program

Developed to honour the contribution of active Local leader and executive staff officer John Huntley, this program provides active and reserve members with an opportunity to learn more about the NSTU. The internship experience helps fulfill Huntley's desire that all members develop a thorough understanding of the Union. The program is offered to six members three times a year. For more information and to obtain applications, go to the NSTU website or contact Central Office. Applications must be received at NSTU Central Office by 4:00 p.m. on the 1st of October, February and April.

Member Engagement Day

The NSTU celebrates Member Engagement Day on World Teachers' Day. Should World Teachers' Day fall on a weekend, the Friday preceding it shall be Member Engagement Day. Each year a different theme is chosen and NSTU Locals are encouraged to incorporate Member Engagement Day as part of their Welcome Back/New Member events typically held early in the school year.

NSTU Awards

From time-to-time, Council or the Executive of Council, recognizes outstanding contributions of NSTU members and others through the following awards. For greater detail, please see Standing Order – Awards and Operational Procedure – Awards.

Honourary Member

To confer membership status on an individual who might otherwise have no membership eligibility and who is a person that the Union wants to bestow an honour upon in recognition of a significant contribution to education, the profession, or the NSTU.

Life Membership Award

To recognize from time-to-time the outstanding contributions of members. The Life Membership Award is the highest honour that the Provincial Executive can confer upon a Member.

Special Award

To recognize a particular outstanding service to education, the teaching profession, or the NSTU and to bring public recognition to the contributions of Members to education, the community, or the organization.

Local Service Award

To recognize the outstanding contribution of Members who provided leadership and service at the Local level of the NSTU.

Public Education Advocacy Award

To promote the concept that public education is an investment in Nova Scotia's future and to recognize non-teachers who have made major contributions to public education. The purpose is also to focus public attention on public education and to strengthen relationships between public education and other sectors as well as between members and educational partners.

In-Province Teacher Exchange Program

The In-Province Teacher Exchange Program was initiated to provide a mechanism for teachers to experience new work environments through alternate teaching assignments in different settings. Such work experiences may be beneficial to the professional growth of NSTU members by providing new challenges and opportunities in their teaching careers.

Exchanges are organized on a position-to-position basis and the exchange cannot occur without the approval of the two Regional Centres of Education (RCE)/Boards involved. Application deadline is January 15th. Information regarding this program can be obtained by contacting NSTU Central Office or on the NSTU website.

CONTACT

CONTACT (Conference on New Techniques and Classroom Teaching) is a regional conference organized by the Nova Scotia Teachers Union, the New Brunswick Teachers' Association, Prince Edward Island Teachers' Federation and the Newfoundland and Labrador Teachers' Association. The conference provides teachers with the opportunity to remain current in their profession and make contact with their colleagues from the Atlantic region. For more information about CONTACT check the NSTU website at www.nstu.ca.

Sheonorail Foundation

The Sheonorail Foundation is a registered charity supporting research, inquiry, reflection, writing, distribution of information and interventions that focus on anti-violence and peaceful schools initiatives in the public school system.

Established by the NSTU in 1999, it operates with a Board of Directors. The Foundation may extend financial resources to any active or retired member of the Nova Scotia Teachers Union, to any group of active or retired NSTU members, or to any group of public school students working in cooperation with a teacher advisor.

Funding grants shall be awarded to anti-violence/peaceful school programs that have a direct and immediate impact on classrooms, students, teachers, staff, administration and community.

Application forms are located on the website at sheonorail.nstu.ca. Deadlines are the second Friday in November and April. For more information, contact NSTU Central Office at 1-800-565-6788.

Publications

The Teacher – Published eight times per year, September to June.

Membership Registry — On-line member update



NSTU reps should be updating site lists through the Membership Registry online and in real time. When an NSTU rep updates the site list, the changes are immediately made to the database ensuring the Union's membership information is current and accurate. Individual members can also update their personal, employment, assignment and contact information by accessing the Membership Registry page on the website (menu item "The NSTU";

submenu item "Membership"), clicking on the Membership Registry icon on the NSTU homepage or by logging into the Registry directly at <http://www.nstucentral.ca>. (Note: Access to the Membership Registry is based on your NSTU web account credentials. If you do not currently have an NSTU web account, see below for further information.)

Webmail

All NSTU members have access to a free NSTU web account. NSTU webmail is the preferred means of communicating with our membership and provides a secure, encrypted, private web account accessible anywhere.

Opening an NSTU web account is automated. Simply follow the link on the NSTU website (select "NSTU Web Accounts" from the "Communications" menu) and enter the necessary information to open an account. Please be advised that you must be entered in the Membership Registry in order to open an account and you cannot open more than one personal account. Once an account has been activated in your name the system will not process a second account for you.

The system will allow you to select your own username and request that you assign a password to your account. You should note the policies relevant to usernames and passwords before you follow the link to process an account request.

Alternatively, you can email webaccounts@nstu.ca to request an account. If you select this method to request an account, please include your full name (including middle name) and your professional number.

Website (www.nstu.ca)

The NSTU website features videos, tweets and banners which are “clickable.” In addition, most forms posted on the website are also available on one page titled “Online Forms” which is located under the “Communications” menu. The site features a single interface; therefore, if you attempt to access a protected page the system will prompt you to provide your NSTU username and password (see above for further information on NSTU web accounts).

Communication Protocol

Upon request, designated NSTU web account mailing lists shall be established for NSTU Leaders (Provincial Executive, Local Presidents and Executives, RRC Chairs, and Professional Association Presidents and Executives).

Members wishing to communicate with NSTU Central Office or with fellow Members on Union related matters shall do so using a non-employer email address, facsimile, or the telephone.

Any Member who contacts the NSTU office or NSTU Leaders, using an employer’s webmail system, are to receive a reply advising them that the NSTU will not communicate using the employer’s webmail and instructing them to use a non-employer email address or the telephone.

Deferred Salary Leave Plan

The Deferred Salary Leave Plan offers NSTU members the opportunity of taking a one (1) year or a six (6) month leave of absence through the deferral of salary to finance the leave. Any teacher who holds a permanent contract with an RCE, Board, or APSEA is eligible to participate in the Plan.

A teacher must make written application to the Regional Executive Director of the RCE or the Superintendent of APSEA or the Board on or before April 30 of the school year prior to the school year deferred plan is to commence, requesting permission to participate in the Plan. Approval of individual requests to participate in the Plan shall rest solely with the employer and a refusal by the employer to approve an application shall be final and non-grievable.

While a member is enrolled in the Plan and not on leave, any benefits tied to salary level shall be structured according to the salary the member would have received had the member not been enrolled in the Plan.

A member’s benefits will be maintained during the leave of absence, however the premium costs of all benefits shall be paid by the member during the leave. Sick leave credits shall not accumulate and cannot be used during the time spent on leave. Pension deductions shall be continued during the leave. The leave shall be 6 months or 1 year of pensionable service and 6 months or 1 year of service. Pension deductions shall be made on the salary the member would have received had the member not entered the Plan or gone on leave.

A requirement of the Plan is that the member shall return to work for the same period as the leave (i.e. six months or one year). On return from leave a member shall be assigned to the same position, or if due to declining or changing enrollment patterns said position no longer exists, the employee shall be governed by the appropriate terms of the agreement.

A teacher may withdraw from the Plan anytime prior to March 1 of the calendar year in which the leave is to commence. Any exceptions shall be at the discretion of the employer. Teachers may, under exceptional circumstances such as serious illness, resignation or early retirement withdraw from the Plan at any time during the year(s) of deferral provided the withdrawal is approved by the employer. Such approval shall not be unreasonably withheld. If a teacher withdraws, the teacher shall

be paid a lump sum adjustment equal to any monies deferred plus interest accrued. Repayment shall be made as soon as possible within 60 days of withdrawal from the Plan. If a withdrawal is made during the year of deferral, a \$500 service charge will be levied by the Teachers *Plus* Credit Union.

All members wishing to participate in the Plan shall be required to sign the approved contract before final approval for participation is granted. Once entered into the contract provisions concerning percentage of salary and time of leave may be amended by mutual agreement between the member and the employer.

The Deferred Salary Leave Plan is described in the Teachers' Provincial Agreement. Information is also provided on the NSTU website (www.nstu.ca) or by contacting the NSTU Central Office.

Teachers' Pension Plan

The Teachers' Pension Plan (TPP) is integrated with the Canada Pension Plan (CPP).

Types of Pensions

- Unreduced pension
- Reduced pension
- Survivor's pension

Unreduced Pension

A member is eligible to receive an unreduced pension under the TPP:

- At age 55 or older when age and pensionable service total at least 85;
- At age 60 or older with at least 10 years of pensionable service;
- At age 65 or older with at least 2 years of pensionable service; or
- With 35 or more years of pensionable service regardless of age.

An unreduced pension under the TPP is 2% of salary for each year of pensionable service to a maximum of 35 years of pensionable service. The salary used is the average of the 5 highest years of salary.

A maximum pension is 70% and can only be obtained with 35 years of pensionable service.

Reduced Pension

A member may retire with a reduced pension:

- At age 50 or older with at least 30 years of pensionable service;
 - The unreduced pension is reduced by 5% of the lesser of the difference between:
 - The member's age and 55; or
 - The member's pensionable service and 35 years.
- At age 55 or older with at least 20 years of pensionable service; or
 - The unreduced pension is reduced for each month the member retires before their earliest unreduced retirement date:
 - 0.4% for each of the first 24 months; and
 - 0.3% for each of the next 36 months.
- At age 55 but less than 60 with at least 2 years of pensionable service.
 - Pension is calculated as the actuarial equivalent of the unreduced pension
 - Payable at age 60 if the member has 10-20 years of pensionable service; or
 - Payable at the normal retirement date if the member has 2-10 years of pensionable service.

Survivor's Pension

The TPP also provides a survivor pension. When a member passes away, a survivor's pension is paid in the following order:

- First, to the surviving spouse;
- If no surviving spouse, then to surviving children under the age of 18 (or 25 if attending a post-secondary institution);
- If no surviving spouse or surviving eligible children, then to a dependent (mother, father, brother, sister, or child of any age) who, by reason of mental or physical disability is dependent on the member at the time of the member's death.

The survivor's pension is 60% of:

- the member's pension, if the member is retired; or
- the unreduced pension the active member would have received had they retired on the date of death.

Spousal Survivor Pension Options

A member, at the time of application for their pension, may elect to retire with a reduced pension to enhance their spouse's survivor pension. Members may elect to:

- Increase the 60% survivor pension to 80% or 100%; and/or
- Provide a guarantee that 100% of their pension will be paid for 5, 10, or 15 years.

Contributions

All teachers (substitute, term, probationary, and permanent contract) contribute to the TPP. Current contribution rates are:

- 11.3% for salary up to the Yearly Maximum Pensionable Earnings (YMPE); and
- 12.9% for salary in excess of the YMPE.

The YMPE is set annually.

In addition, members will contribute to the CPP. CPP contributions are currently 5.95% of the salary up to the YMPE less \$3500. On January 1, 2024, an additional CPP contribution will begin of 4% of the salary earned between the YMPE and the Year's Additional Maximum Pensionable Earnings (YAMPE). YAMPE for 2024 will be set at 107% of YMPE.

TPP contributions are made for the entire school year while CPP contributions begin each January and continue until the member has contributed the maximum amount for the year.

Flexible Pension Option

Members may elect to work part-time and make pension contributions based on their work percentage in the previous school year. The maximum period that a member may participate in this arrangement is 2 school years in a career. The member works a lower percentage than the previous year, earns less money than the previous year, and works a minimum of 40% in the year of the arrangement. The agreement to work less than 100% must be arranged between the member and the employer (typically as a job sharing/shared-teaching arrangement).

Indexing

Teachers' pension for teachers retiring after July 31, 2006 are conditionally indexed based on the funded level of the Teachers' Pension Plan:

- Funded level less than 90%;
 - No indexing.
- Funded level between 90% and 100%;
 - Trustee may pay up to 50% of CPI (Consumer Price Index) indexing.
- Funded level greater than 100%;
 - Minimum of 50% of CPI indexing shall be paid;
 - Trustee shall pay up to 100% of CPI as indexing provided that the payment of indexing does not reduce the funded level of the Plan below 100%.

CPP Integration

The TPP benefit includes a lifetime pension paid from retirement for a member’s entire lifetime and the lifetime of qualified survivors as well as a bridge pension paid from retirement until the member turns 65. At age 65, the bridge pension ceases as the member is now eligible to receive CPP at the normal retirement date. At this point, the member will receive 2 pension payments; CPP and TPP.

A members may elect to receive CPP as early as age 60, as late as age 70, or at any age between 60 and 70. It is important to note that the age at which a member elects to receive CPP has no effect on the calculation or payment of the bridge pension under the TPP.

Working in Retirement

Members who choose to substitute in retirement will not ordinarily make contributions to the TPP. If contributions are deducted, the retired member should contact the employer to arrange for a refund of the contributions.

Further Information

- Teachers’ Pension Plan and Retirement Tips available on the NSTU website
- NS Pension
 - www.nstpp.ca
- Canada Pension
 - www.canada.ca/en/services/benefits/publicpensions/cpp.html

Salary

NSTU Executive Staff and President’s Salary

(as of August 1, 2022)

Executive Director	\$191,544
Assistant Executive Director	\$156,172
Executive Staff	\$109,947-\$140,548
President	\$163,082

Provincial Salary Scale

(Effective August 1, 2022)

	Position on Scale	VTPA	Year of Teaching	TCM		VTCI		VTCII		VTCIII		VTCIV	
				TC1	TC2	TC3	TC4	TC5	ITC	TC6	ATC1	TC7	ATC2
Annual 26 Pays 1/195	1	\$ 50,936.00	1	\$ 51,823.00	\$ 51,823.00	\$ 51,823.00	\$ 50,937.00	\$ 57,112.00	\$ 63,873.00	\$ 69,515.00	\$ 74,865.00		
		1,959.08		1,993.19	1,993.19	1,959.12	1,959.12	2,196.62	2,456.65	2,673.65	2,879.42		
		261.21		265.76	265.76	261.22	261.22	292.88	327.55	356.49	383.92		
Annual 26 Pays 1/195	2	\$ 53,334.00	2	\$ 51,823.00	\$ 53,335.00	\$ 60,164.00	\$ 67,257.00	\$ 72,895.00	\$ 78,246.00				
		2,051.31		1,993.19	2,051.35	2,314.00	2,586.81	2,803.65	3,009.46				
		273.51		265.76	273.51	308.53	344.91	373.82	401.26				
Annual 26 Pays 1/195	3	\$ 55,730.00	3	\$ 51,823.00	\$ 55,731.00	\$ 63,210.00	\$ 70,638.00	\$ 76,279.00	\$ 81,630.00				
		2,143.46		1,993.19	2,143.50	2,431.15	2,716.85	2,933.81	3,139.62				
		285.79		265.76	285.80	324.15	362.25	391.17	418.62				
Annual 26 Pays 1/195	4	\$ 58,127.00	4	\$ 51,823.00	\$ 58,128.00	\$ 66,264.00	\$ 74,022.00	\$ 79,662.00	\$ 85,013.00				
		2,235.65		1,993.19	2,235.69	2,548.62	2,847.00	3,063.92	3,269.73				
		298.09		265.76	298.09	339.82	379.60	408.52	435.96				
Annual 26 Pays 1/195	5	\$ 60,525.00	5	\$ 51,823.00	\$ 60,526.00	\$ 69,314.00	\$ 77,404.00	\$ 83,043.00	\$ 88,395.00				
		2,327.88		1,993.19	2,327.92	2,665.92	2,977.08	3,193.96	3,399.81				
		310.38		265.76	310.39	355.46	396.94	425.86	453.31				

Provincial Salary Scale (Effective August 1, 2022) (continued)

	Position on Scale	Year of Teaching	TCM		VTCI		VTCII		VTCIII		VTCIV		TC8
			TC1	TC2	TC3	TC4	TC5	ITC	TC6	ATC1	TC7	ATC2	ATC3
Annual	6	6	\$ 62,921.00		\$ 56,327.00	\$ 62,923.00	\$ 72,365.00	\$ 80,785.00	\$ 86,472.00	\$ 91,776.00			
26 Pays			2,420.04		2,166.42	2,420.12	2,783.27	3,107.12	3,325.85	3,529.85			
1/195			322.67		288.86	322.68	371.10	414.28	443.45	470.65			
Annual		7				\$ 65,319.00	\$ 75,412.00	\$ 84,170.00	\$ 89,810.00	\$ 95,163.00			
26 Pays						2,512.27	2,900.46	3,237.31	3,454.23	3,660.12			
1/195						334.97	386.73	431.64	460.56	488.02			
Annual		8					\$ 78,463.00	\$ 87,552.00	\$ 93,192.00	\$ 98,545.00			
26 Pays							3,017.81	3,367.38	3,584.31	3,790.19			
1/195							402.37	448.98	477.91	505.36			
Annual		9+					\$ 81,514.00	\$ 90,934.00	\$ 96,572.00	\$ 101,926.00			
26 Pays							3,135.15	3,497.46	3,714.31	3,920.23			
1/195							418.02	466.33	495.24	522.70			

Mobile Banking Apps

Whether you use an iPhone, Android or Tablet, mobile banking allows you to do your banking anywhere, anytime.



TEACHERS PLUS

Deposit Anywhere

Use your mobile app and camera to take a picture of your cheque and deposit the funds to your account immediately.

24-Hour Account Access

Using MemberDirect® online banking or TeleService® telephone banking, you can access your account 24 hours a day. You can check your balance, transfer funds, and pay bills all from the comfort of your home or office.

Province-wide Access

Make deposits, withdrawals, transfers and bill payments at more than 60 Credit Union ABMs throughout the province—that's more than any other financial institution. You can also access your account at any Credit Union in Atlantic Canada.

Payroll Deduction

With payroll deduction, you can have your mortgage, loan, or investment savings payments come directly off your paycheque. Managing your money has never been easier. You can also have your entire paycheque directly deposited into your account.

New Teacher Program

This unique program has been developed to provide assistance to new Teachers who are in the first five years of their Teaching Profession. It includes an attractive free Chequing Account Package, free Financial Counselling Session, Debt Restructuring Program and other benefits to help the New Teacher start their career on the right financial foot.

Teachers Plus Strike Policy

In the event of a teachers' strike, active teachers will be afforded the option of deferring the obligation to pay principal and interest payments on applicable TPCU loans, mortgages and lines of credit until the strike is over.

Mortgages

Teachers *Plus* Credit Union offers flexible mortgages at very competitive rates.

Personal Loans and Lines of Credit

A flexible Teachers *Plus* Credit Union Personal Loan or Line of Credit at competitive rates can finance that vacation you've put off for too long, repairs to your home or any other priority.

Masters Plus Line of Credit

This specialized product has been developed to assist Teachers with raising their Teaching License by offering preferred lending to those enrolled in a Masters Degree Program.

Student Loan/Line of Credit

Getting an education is expensive. Our financing for students is convenient and flexible with repayment schedules that are fair and easy to understand.

New Car Loans

We watch the market carefully and offer highly competitive rates for new car loans.

RRSP Loans

Looking to top up this year's RRSP contribution, but don't quite have enough cash right now? An RRSP loan, with rates as low as Credit Union prime, can help you get the savings and tax advantages of a larger RRSP contribution.

Buy-back Pension Loans

If you're looking to purchase years of service in the Teachers' Pension Plan, we can provide loans at 1.25% below our advertised rates.

Credit Cards:

We know credit cards aren't a one size fits all, that's why we offer a full suite of personal cards, so you can choose the one that works best for you.

Personal Chequing Accounts

Teachers *Plus* Credit Union offers Chequing Account Packages with some of the lowest service charges in the industry. With various levels to choose from, we're sure to have the right account for you.

Savings Accounts

Teachers *Plus* offers a variety of savings options that will satisfy your needs.

US Dollar Accounts

Save your money in US funds in a US\$ account and don't worry about exchange rates. You can write US cheques and withdraw or deposit US cash without passing through the Canadian dollar.

Money Management

Review your best financial options by talking to one of our trained financial advisors to help map the course to your financial goals.

RESPs

Help your children, grandchildren or any other children you care about achieve their dreams. We offer RESPs as a way to save for a child's education. Talk to us about ways to take advantage now.

Investments and RRSPs

We offer a range of investment possibilities. Our trained financial advisors can help you find your path to a solid financial future.

Corporate Social Responsibility

At Teachers *Plus* Credit Union we are committed to:

- 1) The protection of our environment
- 2) The development of programs to help our community
- 3) The giving of our time, our expertise and our experience to make a difference where we can.

E-Money Transfer

Interac e-Transfer is a simple, convenient, and secure way to send and receive money directly from one bank account to another. It is a great alternative to cheques and cash.

Foreign Currency

We can order Foreign Currency and have it in our office within 3 business days.

Wire Transfer

We have the ability to wire funds all over the world.

Tax Free Savings Account (TFSA)

TFSA allows Canadians, age 18 and over to set money aside tax free throughout their lifetime. Each calendar year, you can contribute up to the TFSA dollar limit set for that year.

Travel Insurance

This simple convenient coverage provides peace of mind protection and worry-free security while travelling. This insurance is offered through our CUMIS partner.

No Penalty

We have a no penalty for Retired Teachers who want to pay off their mortgage with their own resources.

Small Business Accounts

We offer four current account packages to choose from. We offer flexibility as well as some of the lowest fees in the industry and no charge deposits.

Mobile Wallet

We now offer a new and easy way to pay! Whether you use an Apple device, Samsung Galaxy smartphone, or Android device, you can load your Interac® debit card for secure and easy purchases.



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Email: **info@teachersplus.ca** / Website: **www.teachersplus.ca**



Board of Directors 2023-2024

Back row (L-R):

Derek Harvey (Metro Halifax Region); **Bill Redden** Chair (Southern Region); **Danielle Eleftheros** (Metro Halifax Region); **Pat Hillier** (Central Region); **Jason Kavanaugh** (Cape Breton Region); **Maureen Smith** Secretary (Metro Halifax Region).

Front row (L-R):

Coralie Cameron (Eastern Region); **Danny Wadden** (Central Region).

Regrets:

Jim MacFarlane Vice-chair (Metro Halifax Region); **Ivan Skeete** (Metro Halifax Region).



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Code of Ethics

[Continued from inside front cover]

C. Member and Administration

- I. The Member should maintain a reasonable and professional level of support to internal administration of the school/educational site and regional office.

D. Member and Professional Organization

- I. The Member who in their professional capacity is a Member of a committee, board, or authority dealing with matters affecting the educational program of Nova Scotia as a whole should be elected, appointed, or approved by the Nova Scotia Teachers Union.
- II. The Member, or group of Members, should not take any individual action in matters which should be dealt with by their Local, Regional Representative Council, or by the NSTU.
- III. The Local or Regional Representative Council should not take any individual action in matters where the assistance of the NSTU has been sought, or in matters requiring the authorization of the NSTU.

E. Member and Profession

- I. The Member's conduct should advance and promote the teaching profession and the cause of education in the province.
- II. The Member should maintain their professional learning which will keep them abreast of the trends in education.
- III. The Member should engage in no gainful employment, outside of the contract, where the employment affects adversely their professional status, or impairs their standing with pupils, colleagues, and the community.

F. Member and Community

- I. The Member should so conduct themselves in their private life that no dishonour may befall them or through them to the profession.

Nova Scotia Teachers Union

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