

NOVA SCOTIA TEACHERS UNION **PROFESSIONAL DEVELOPMENT**



FULL TIME STUDY GRANTS

INFORMATION SHEET

Purpose:

A fund has been established to provide support to teachers wishing to follow a full time program of studies for the purpose of Professional Development.

Eligibility:

To be eligible, the individual must be an active member of the NSTU at the time of application. Active members are persons described by Section 12 of the Teaching Profession Act and Article 1 of the By-Laws of the NSTU.

To be eligible a teacher must engage in a year of full time study. An official letter from the institution confirming full time status must accompany the application.

An individual can only be awarded this grant once in a 3-year period.

Application Process:

- i. Applications must address all items, in sequence, on the most recent form. **Typed applications are preferred.** The application form may be obtained from the NSTU office, your local VP-PD, School Rep or downloaded from the NSTU Home Page (<http://www.nstu.ca>).
- ii. Do not use acronyms without clarification.
- iii. A **comprehensive curriculum vitae** must accompany the application.

Selection Process:

- i. Grants are awarded by the Provincial Executive upon recommendation by the Provincial Professional Development Committee.
- ii. The PD Committee shall vet applications according to the following criteria:
 - contributions to Nova Scotia Teachers Union
 - contributions to the profession
 - contributions to the school and community
 - professional benefit
 - special consideration may be given to a teacher new to the profession

Payment:

Grants will be disbursed on the following schedule:

- 50% of the grant upon receipt of proof of registration from the Educational Institution for the first term of study; and
- 50% of the grant upon receipt of proof of registration from the Educational Institution for the second term of study.

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PROFESSIONAL DEVELOPMENT



FULL TIME STUDY GRANTS

CONFIDENTIAL

DEADLINE:

**APPLICATIONS MUST BE RECEIVED AT THE NSTU CENTRAL OFFICE ON/OR BEFORE
4:00 PM ON THE FIRST WEDNESDAY IN MARCH**

PART A: BACKGROUND INFORMATION

NAME: _____

MAILING ADDRESS: _____

_____ POSTAL CODE: _____

SCHOOL: _____ NSTU LOCAL: _____

ASSIGNMENT IN THE SCHOOL/SYSTEM: _____

PHONE: SCHOOL: _____ HOME: _____

EMAIL: _____ FAX: _____

TOTAL YEARS TEACHING EXPERIENCE IN N.S.: _____ PROF. NO. _____

TOTAL YEARS TEACHING EXPERIENCE ELSEWHERE: _____

ON A SEPARATE SHEET OF PAPER, PREFERABLY TYPED WITH HEADINGS CLEARLY LABELLED, OUTLINE THE FOLLOWING:

- A1. Your contributions to the NSTU. (*including Local, Provincial, Regional & Professional Associations*)
- A2. Your contributions to the profession: (*i.e. How do you support yourself and others through Professional, Staff and Curriculum Development?*)
- A3. Your contributions to the school and community: (*i.e. Volunteer School Activities, Community Work beyond your job assignment*)

Revised: October 2020

PART B: GRANT INFORMATION

1. DATE OF FULL TIME STUDY

FROM _____ TO _____

2. TITLE OF PROGRAM/DEGREE _____

3. NAME OF INSTITUTION _____

4a. BRIEFLY OUTLINE ON A SEPARATE SHEET OF PAPER THE PROGRAM OF STUDY YOU PLAN TO UNDERTAKE. INDICATE HOW YOU ANTICIPATE THIS PROGRAM WILL BE OF BENEFIT TO YOUR PROFESSIONAL DEVELOPMENT IN THE CONTEXT OF YOUR TEACHING ASSIGNMENT/CAREER.

4b. PLEASE ADD ANY ADDITIONAL INFORMATION YOU FEEL WILL BE OF ASSISTANCE TO THE PROFESSIONAL DEVELOPMENT COMMITTEE.

5. HAVE YOU RECEIVED AN NSTU FULL TIME STUDY GRANT IN THE PAST?

Yes (Date) _____ No _____

- **PLEASE FORWARD VIA FAX OR EMAIL AN OFFICIAL LETTER FROM THE INSTITUTION CONFIRMING YOUR STATUS AS A FULL TIME STUDENT. (email: reception@staff.nstu.ca – fax: 477-3517)**
- **PLEASE FORWARD VIA FAX OR EMAIL A COMPREHENSIVE CURRICULUM VITAE TO THIS APPLICATION. (email: reception@staff.nstu.ca – fax: 477-3517)**

I hereby certify that the information enclosed in this application is correct to the best of my knowledge.

DATE: _____ SIGNATURE: _____

MAIL OR FAX TO:

**CHAIRPERSON
PROVINCIAL PROFESSIONAL DEVELOPMENT COMMITTEE
NOVA SCOTIA TEACHERS UNION
3106 JOSEPH HOWE DRIVE
HALIFAX, NOVA SCOTIA
B3L 4L7 FAX: 477-3517**

Revised: October 2020