

SUBSTITUTE TEACHER COMMITTEE **YEAR-END REPORT 2014 - 2015**

The mandate of the Substitute Teacher Committee is:

- i. to advise the Provincial Executive on issues affecting and of concern to substitute teachers;
- ii. to consider such resolutions as may be referred by Annual Council and make appropriate recommendations;
- iii. to participate as required in the NSTU Policy Review Process by providing recommendations for the Provincial Executive's consideration;
- iv. to organize a provincially-sponsored conference for Local substitute liaisons.

The Committee consisted of five (5) Active and/or Active Reserve members, a Provincial Executive member and a Staff liaison. Members were:

- Sara Lockerby – Chair
- Kelly Barker
- Susan Campbell
- Jason Crewe
- Lindsay Cumming
- Sally Capstick – Provincial Executive
- Kyle Marryatt – Staff Liaison

The Substitute Teacher Committee had their first meeting on November 15, 2014 and agenda items included:

1. Review of Mandate
2. Policy Review – Council 2015
3. Resolutions – Council 2015
4. Substitute Liaisons
5. Substitute Liaison Conference Planning for 2015
6. Review of August Mailing to Schools to Welcome Substitute Teachers

The second Committee meeting was on February 7, 2015 and agenda items included:

1. Updates from Substitute Liaison Contacts
2. Communicating with Substitutes – PD Session
3. Substitute Liaison Conference Planning for 2015

The third and final meeting of the Committee was held on May 23, 2015 and agenda items included:

1. Council Resolution Result
2. Substitute Liaison Conference Planning for 2015
3. Discussion Topics:
 - a) Review of Substitute Teacher Documents/Publications
 - b) Daily Rate of Pay

The amounts budgeted for 2014 – 2015:

	Actual Year To Date	Annual Budget	% of Budget Used to Date
Committees			
Substitute Teachers	\$1,873.48	\$5,400.00	34.69%
Conferences			
Substitute Liaison*	\$ 0.00	\$12,750.00\$	0.00%

*This was budgeted for in error as this conference is now every second year.

The Chair of the Substitute Teacher Committee wishes to express their thanks to all of the committee members for their time and efforts in helping to improve the working conditions of substitutes in Nova Scotia.

Submitted by

Sara Lockerby, Chair