

**NSTU Personnel Committee
Year End Report
August 1, 2016 - July 31, 2017**

Mandate:

As a committee of the Provincial Executive, the Personnel Committee addresses matters related to staffing and program review. The committee provides recommendations to the Provincial Executive and works with the Executive Director as a two way sounding board.

The members of the 2016-2017 Personnel Committee were:

- Cherie Abriel (Chair)
- Lori MacKinnon
- Turk MacDonald
- Shelley Morse
- Liette Doucet (NSTU President)
- Joan Ling (Executive Director)

During the year, the Personnel Committee met on the following dates:

October 21, December 1, December 12, January 18, March 23, May 5, May 11, June 1, June 3, June 7, June 8, June 9, June 19, June 20, June 29, July 27.

Budget:

The committee was allocated \$9,760 during the budget year. The actual amount spent was \$46,818.09.

During this year, the Personnel Committee;

- Advertised, shortlisted and interviewed candidates and made recommendations to the Provincial Executive for filling positions including; Executive Director (Probationary), two Executive Staff Officers (Probationary), NSTU Counselor (Probationary);
- Recommended contract extensions for the following positions: two Executive Staff Officers (term), Counselor (Probationary), Teaching Standard Specialist (term);
- Recommended that our Human Resources Officer be offered a Permanent contract;
- Recommended that the NSTU grant a Sabbatical Leave to one Professional Executive Staff;
- Completed negotiations and recommended the ratification of an Executive Professional Staff Agreement;
- Reviewed Operational Procedures relating to Personnel and made recommendations to Provincial Executive;
- Dealt with complaints and issues confidential in nature as they arose.

Respectfully Submitted by,
Cherie Abriel (Chair)
NSTU Personnel Committee