

2016-17 NSTU Substitute Teacher Committee Year End Report

The NSTU Substitute Teacher Committee is mandated to:

1. Advise the Provincial Executive on issues affecting and of concern to substitute teachers;
2. Consider such resolutions as may be referred by Annual Council and make appropriate recommendations;
3. Participate as required in the NSTU Policy Review Process by providing recommendations for the Provincial Executive's consideration;
4. Organize an annual provincially-sponsored conference for Local substitute liaisons.

The Committee consists of five (5) Active and/or Active Reserve members, a Provincial Executive member and a Staff liaison. 2016-17 members were:

- Julia Clahane – Chair
- Tessa Crewe
- Allison Stewart
- Randy Muir
- Lindsay Ross
- Chris Doiron – Provincial Executive
- Louis Robitaille – Staff Liaison

Due to contract negotiations, the meeting of the Substitute Teacher Committee was delayed until the spring. The committee convened on April 22, 2017. Agenda items included:

1. Review of Mandate and Composition
2. Discussion of Substitute Teacher Committee Review and Substitute Teacher PD Day
 1. Two motions sent to Provincial Executive September 2016, referred to Governance and Policy Committee
 2. Governance and Policy Committee to report back to Provincial Executive in July 2017
3. Discussion of Year End Report 2015/2016
4. Set Schedule of Substitute Liaison contact by Substitute Teacher Committee Members
5. Review of September mailings to school principals and union reps
 1. Some edits suggested
6. Created tentative agenda for Substitute Liaison Conference Nov 2017
 - a. Timing of Conference set
 - b. Agenda, possible session topics, possible speakers were discussed
1. Review of Substitute Teacher and Substitute Liaison NSTU documents
 1. Committee wishes to discuss the Substitute Liaison Handbook and make appropriate edits to contemporize the publication

At this time, the chair is unable to provide final financial figures for the committee, as those numbers are pending supply from NSTU offices. Given the reduced number of meetings this year, costs are anticipated to fall well within the limits set by the budget.

The known figures are as follows:

	Actual Year to Date	Annual Budget	% of Annual Budget Used
Committee Costs		\$5400	
Substitute Liaison Conference		\$12 750	

The Chair of the Substitute Teacher Committee wishes to express her thanks to all of the committee members for their time and efforts in helping to improve the working conditions of substitutes in Nova Scotia.

Submitted by

Julia Clahane, Chair